



MANSFIELD STATE HIGH SCHOOL

SCHOOL-BASED APPRENTICESHIP/TRAINEESHIP (SAT) APPLICATION

Please complete this form and return to the
Industry Liaison Officer in Student Services

Student's Name:			
DOB:		SDP Class:	
Email Contact:		Phone Contact:	
LUI Number:		Added to SET plan?	
		If NO , update SET plan (MIS or OneSchool weblink)	
Parent/s Name/s:			
Phone Contact:	Home:	Home:	
	Mobile:	Mobile:	
	Work:	Work:	
Signature: <small>(only one signature required)</small>			
Home Address:			
Type of SAT:	APPRENTICESHIP / TRAINEESHIP (please circle)		

SAT SPECIFIC INFORMATION

Industry Area of Interest:	
Certificate Name: <small>(e.g. Certificate III in Carpentry)</small>	
Student's reasons for wishing to undertake a SAT <small>(general comments).</small>	
Parent's reasons for wanting their students to undertake a SAT <small>(general comments).</small>	
How would your student travel to work? <small>(e.g. bus / private transport)</small>	

EDUCATION, TRAINING AND EMPLOYMENT SCHEDULE DETAILS:

OP Eligible? <small>(yes/no)</small>	Permanent residency? <small>(yes/no)</small>
Disability? <small>(yes/no) (If YES, type?)</small>	Student from non-English speaking group? <small>(yes/no)</small>
Aboriginal or Torres Strait Islander? <small>(yes/no)</small>	Woman in a non-traditional area? <small>(yes/no)</small>
Student in a remote / rural area? <small>(yes/no)</small>	

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STUDENT QUESTIONNAIRE

Please answer the following questions to give a better understanding of the requirements and responsibilities involved in undertaking a SAT.

Use the following websites to answer the questions below.

<https://desbt.qld.gov.au/training/apprentices/sats>

<http://www.apprenticeshipsinfo.qld.gov.au/apprentices/become-apprentice/words.html>

What type of personality/personal qualities do you need to be successful in a SAT?
What are the advantages of undertaking a SAT?
What are the 5 'Steps to Get Started' on an SAT? 1. 2. 3. 4. 5.
What is the minimum time requirement for work each calendar year?
Who is the Australian Apprenticeship Centre? What is their role?
What is NOT allowed to be done without the consent of the school?
What is the role of the SRTO (Supervising Registered Training Organisation)?
What does <i>probation</i> mean? How long is the probation period?
What is a <i>Training Contract</i> ?
What is a <i>Training Plan</i> ?
How do I find an employer willing to take me on as an SAT?

The following questions can be answered using the My Future website
<http://www.myfuture.edu.au/>.

- You may choose to work through the **My Guide**.
- Otherwise click on, **The Facts**.
- Under the **Work and Employment** tab, click on **Occupations** and then type in your occupation or keyword.

Name the job title you would be training for.
Detail three (3) Duties and Tasks of the job that particularly interest you. 1. 2. 3.
What are the personal requirements of the job?
What is your earning (\$\$\$) capacity in this job?

Name the Certificate you would be training for in this SAT. Certificate ___ in _____

General Questions

What employment and promotion opportunities are available with this job? Does this job allow or link with further study or professional jobs?
What could be the main difficulties in undertaking this SAT?

SCHOOL-BASED APPRENTICESHIP / TRAINEESHIP

G.O. INTERVIEW

(To be taken to GO interview. Return completed forms to the Industry Liaison Officer in Student Services.)

To be completed by Guidance Officer.

1. Are the student's reasons for wishing to do a SAT appropriate?
2. Has the student had any experiences related to the type of SAT they wish to do?
3. Does this student have the maturity, independence and responsibility to successfully achieve in both his/her senior studies and the apprenticeship/traineeship? (Please attach a full copy of the student's last school end of semester report, including late/absences report.)
4. Do you recommend that this student applies for a SAT? Why or why not?
5. Will there be any duplication of learning with school subject/s? Subject to drop?
6. Order of preference for work/training days (if known at this stage):

G.O. NAME:	
INTERVIEW DATE:	
PARENT SIGNATURE:	

