



Mansfield State High School

Process to follow if interested in the SVETE School to Work Transition Program

(for current Year 10 & 11 students)

PLEASE NOTE: *Eligible students can submit an Expression of Interest to be considered for the SVETE School to Work Transition Program/s however selection for a program is the decision of the Department of Education and Training. Mansfield State High School cannot guarantee that students will be selected for a program.*

Step 1 - Student to meet with Senior Schooling (Ms Hixon or Mrs Burns in F Block) to discuss their interest in the program/s, be provided with information, the MSHS SVETE Program Application Form, the SVETE Program Expression of Interest Form and the SVETE Project Consent Form.

Step 2 - Student to discuss with parent/guardian and if have parent support complete the MSHS SVETE Application Form, the SVETE Program Expression of Interest Form/s and the Project Consent Form.

Step 3 - Student to meet with the Guidance Officer (all completed forms must be taken to the appointment with the Guidance Officer). The Guidance Officer signs the MSHS SVETE Application form if application for the program is supported.

Step 4 - Student to provide all completed and signed forms (MSHS SVETE Program Application Form; SVETE Program Expression of Interest Form; and Project Consent Form) to Senior Schooling (Ms Hixon or Mrs Burns in F Block).

Step 5 - Senior Schooling will submit Expression/s of Interest to Field Officer, Training and Skills, Metropolitan Region, Department of Education and Training.

Step 6 - Department of Education and Training will advise Senior Schooling if student has been successful or not in gaining a place on a SVETE Program.

Step 7 - If student is successful in being selected, Senior Schooling (Ms Hixon or Mrs Burns) will notify the student and provide the student and their parent/guardian with information regarding the SVETE School to Work Transition Program.