

Intune macOS (Apple Mac) User Guide for Students

For Pilot Schools

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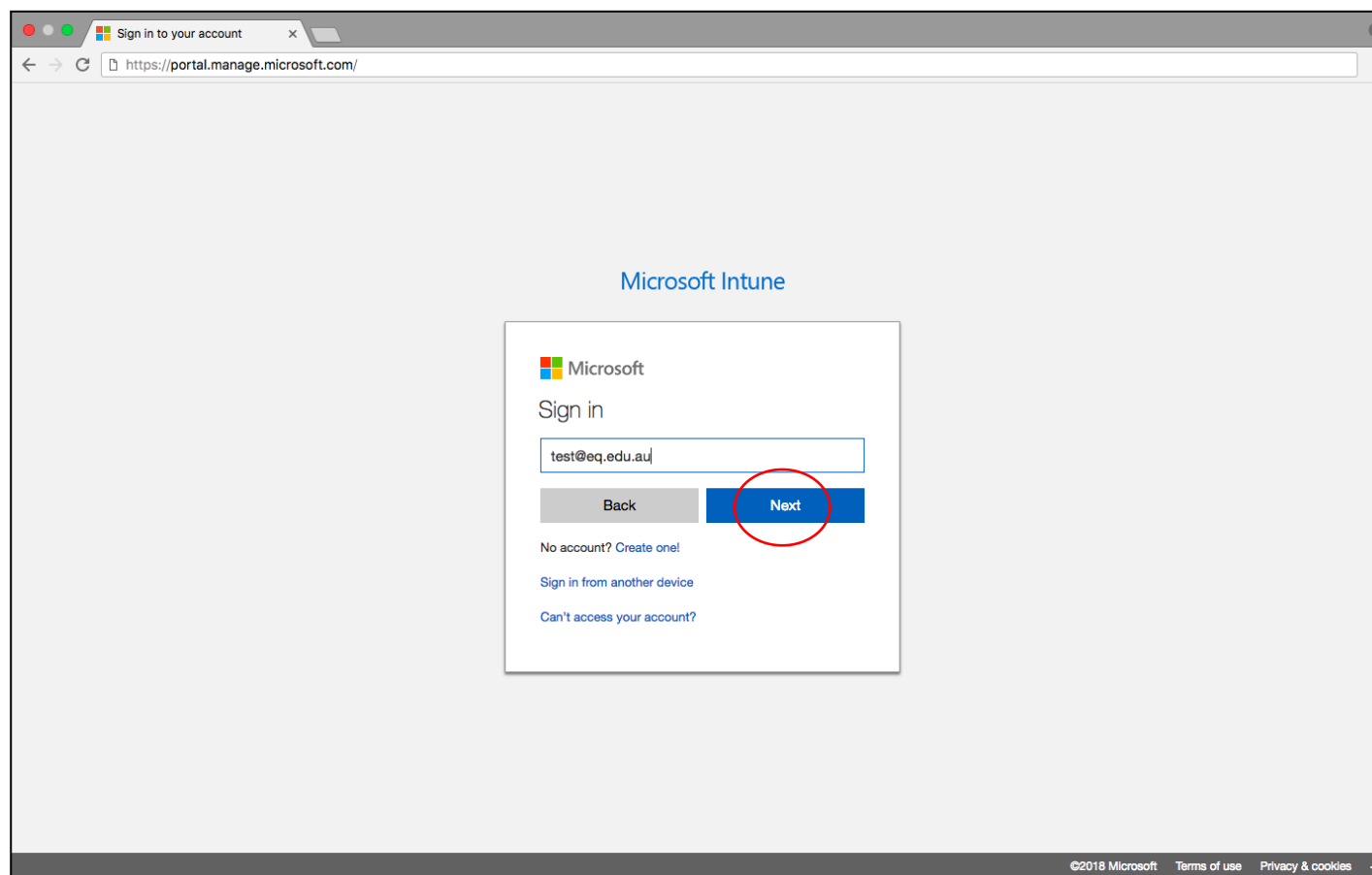
Note

- The Microsoft Intune application uses the term *Enroll*
- *Company Portal* refers to the Microsoft Intune application portal
- Enrolling a device with multiple Mobile Device Management (MDM) solutions will cause compatibility issues. If your device is enrolled with Intune, it must **not** be enrolled with any other MDM solution.
- Do not enrol a shared device as personal information (email) will be visible to other users.

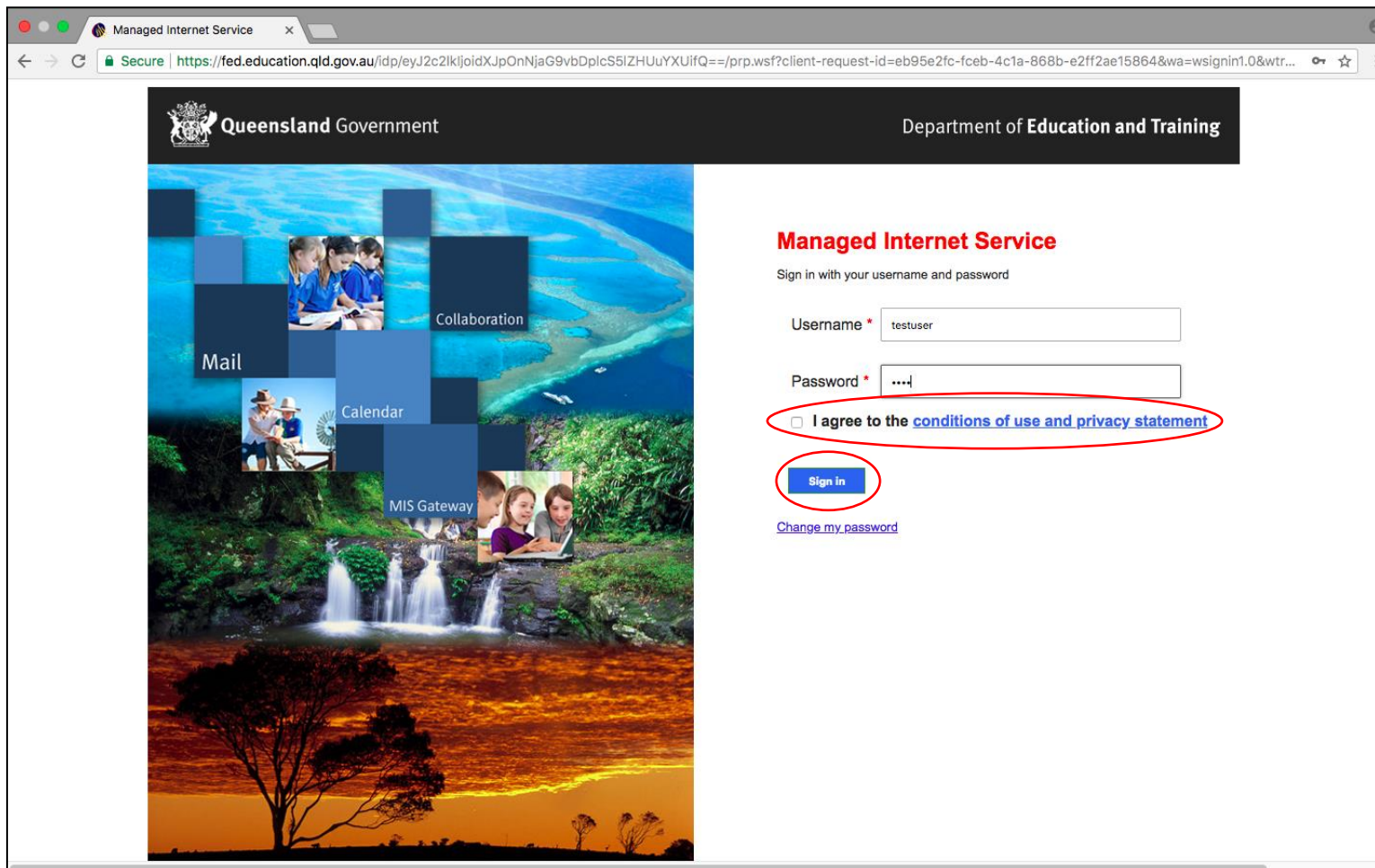


Enrolling a macOS (Apple Mac) device

1. Open Safari and search for the Company Portal by entering the website address <https://portal.manage.microsoft.com>.
2. Enter your Education Queensland @eq.edu.au email address, then select **Next**.



3. Enter your username and password for the Managed Internet Service.
4. Accept the terms and conditions and select **Sign in**.



Managed Internet Service

Secure | <https://fed.education.qld.gov.au/idp/eyJ2c2lkijoidXpOnNjaG9vbDplcS5lZHUuYXUifQ==/prp.wsf?client-request-id=eb95e2fc-fceb-4c1a-868b-e2ff2ae15864&wa=wsignin1.0&wtr...>

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Managed Internet Service

Sign in with your username and password

Username * testuser

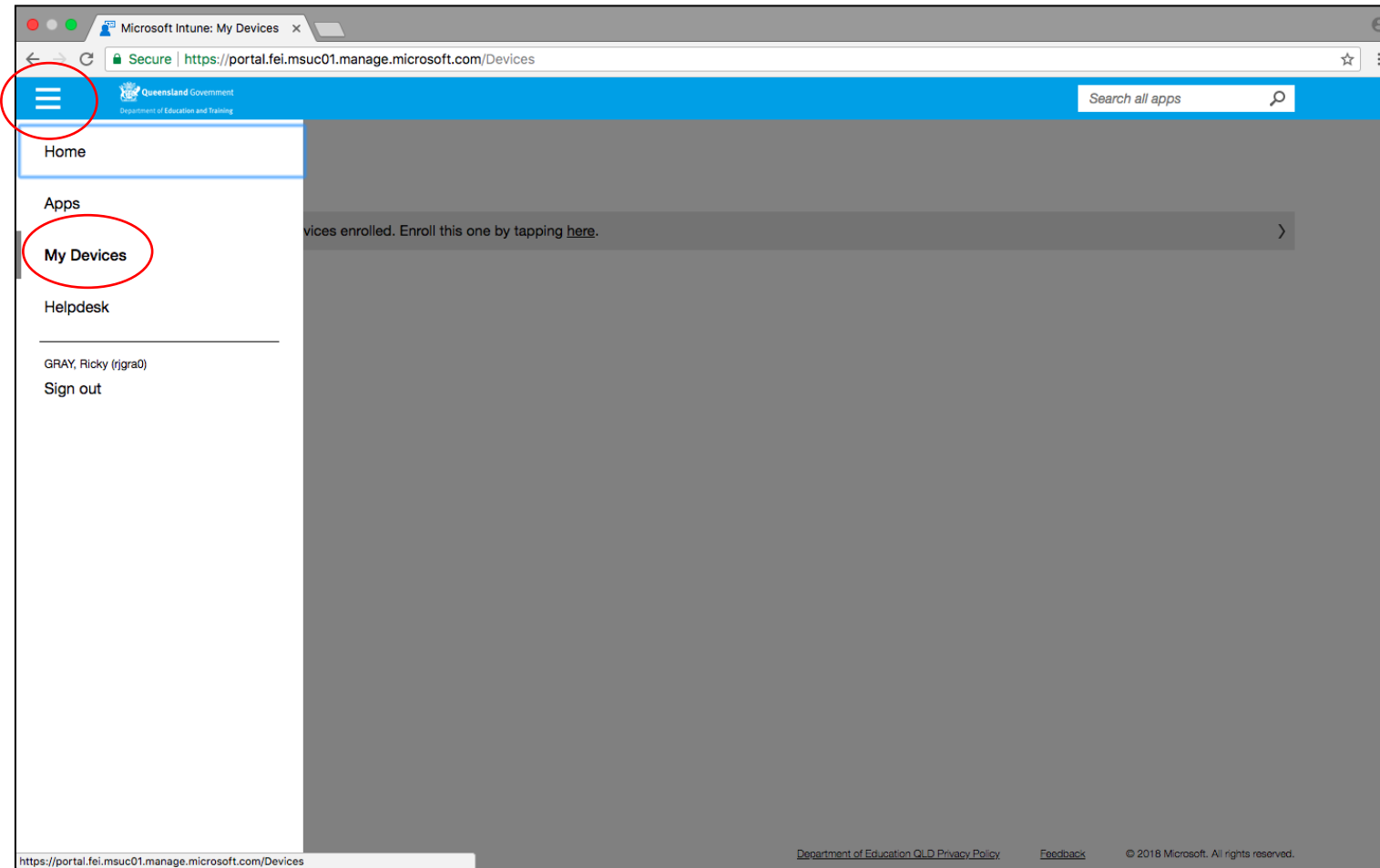
Password *

I agree to the [conditions of use and privacy statement](#)

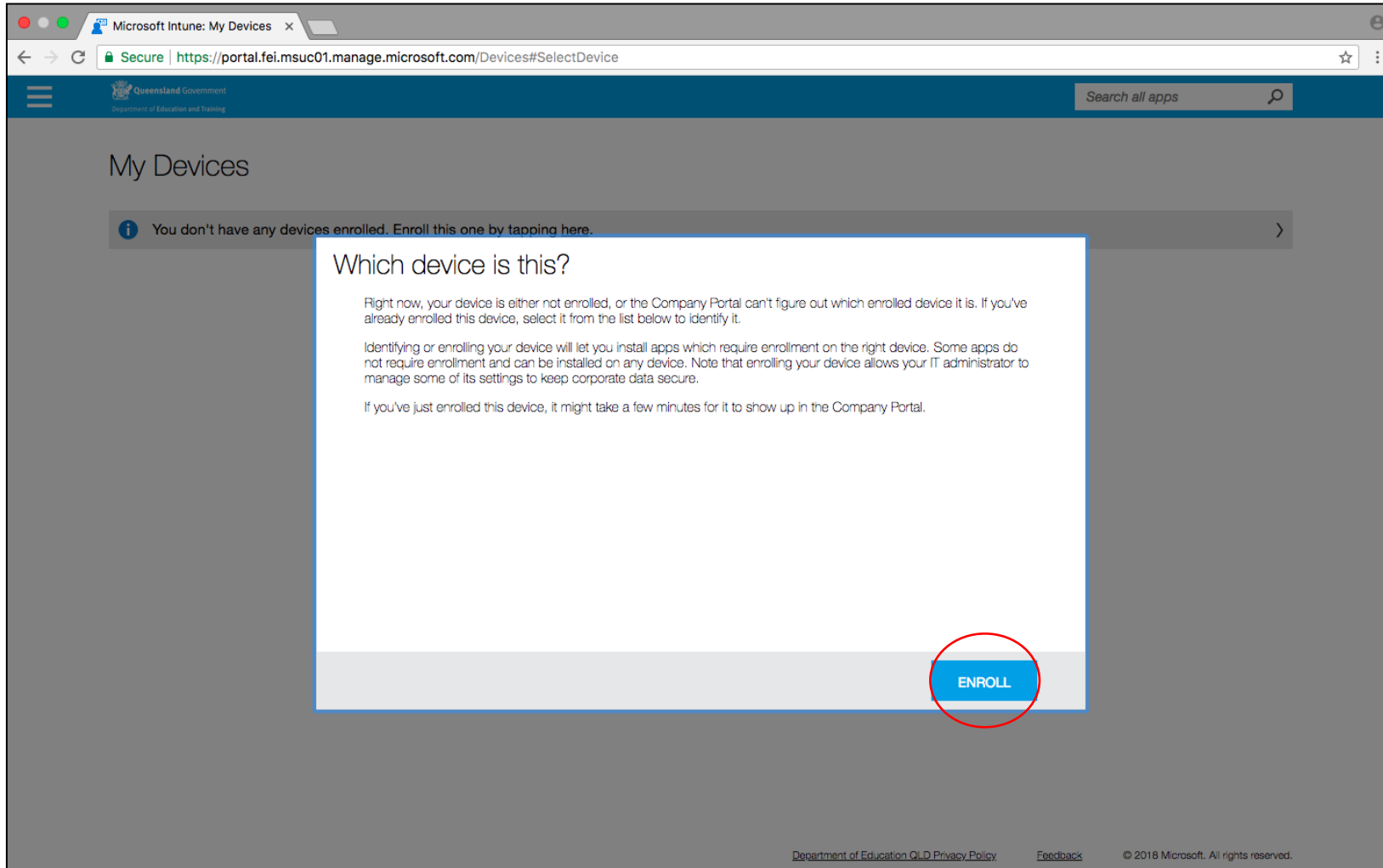
[Sign in](#)

[Change my password](#)

5. After logging in, click on the Menu on the left side of the page and select My Devices.

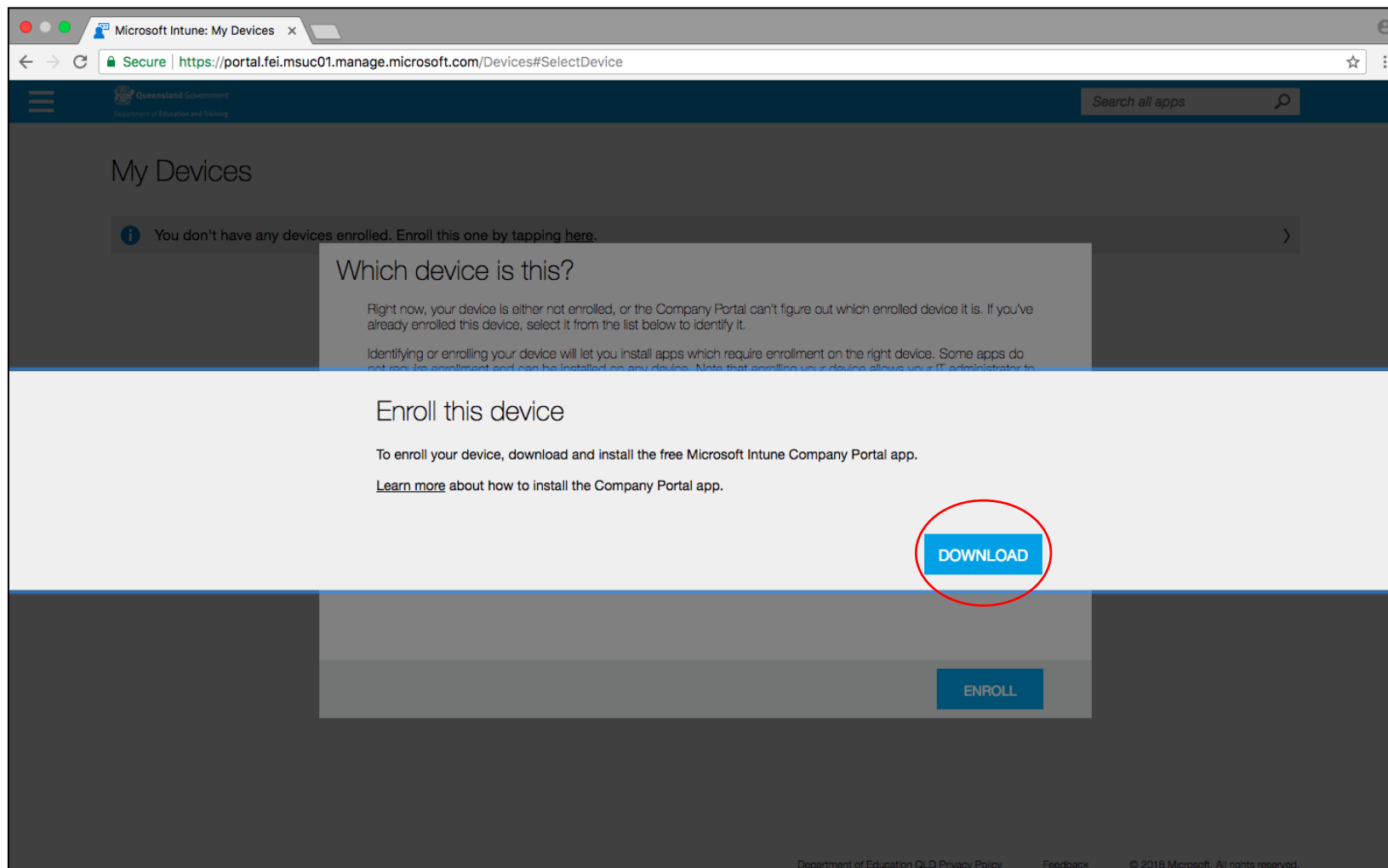


6. Select ENROLL to continue.

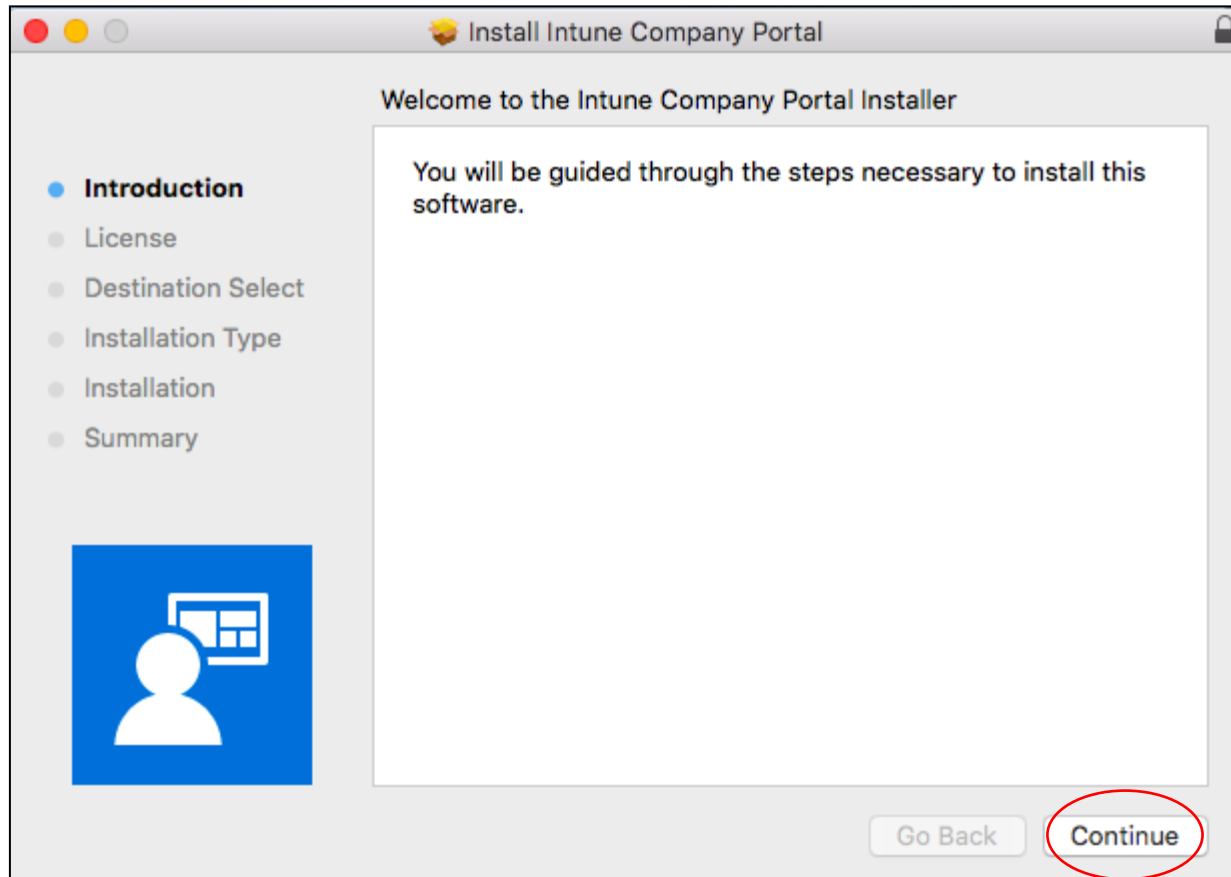


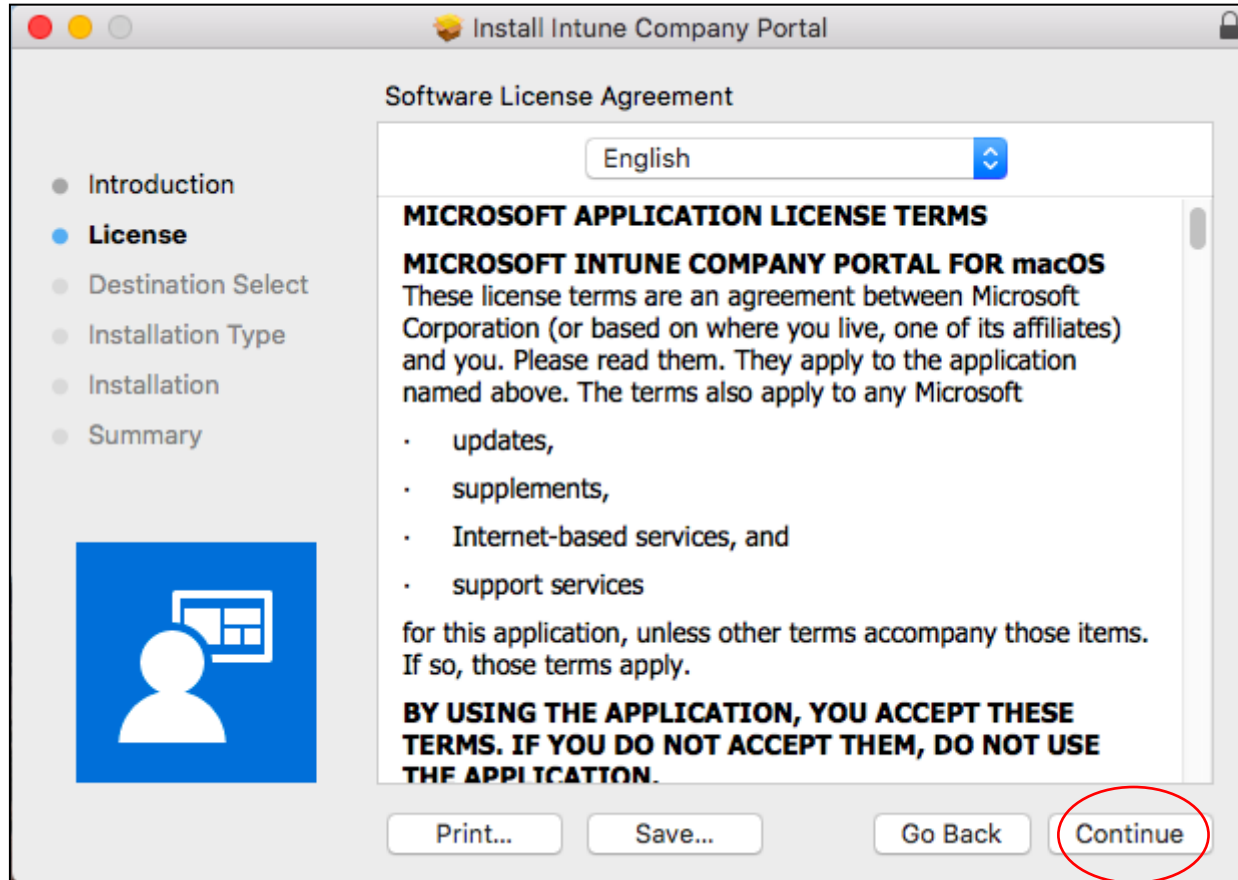
The screenshot shows a web browser window with the address bar displaying "Secure | https://portal.fei.msuc01.manage.microsoft.com/Devices#SelectDevice". The page header includes the Queensland Government logo and a search bar labeled "Search all apps". The main content area is titled "My Devices" and contains a message: "You don't have any devices enrolled. Enroll this one by tapping here." A modal dialog box is open in the center, titled "Which device is this?". The dialog contains the following text: "Right now, your device is either not enrolled, or the Company Portal can't figure out which enrolled device it is. If you've already enrolled this device, select it from the list below to identify it." "Identifying or enrolling your device will let you install apps which require enrollment on the right device. Some apps do not require enrollment and can be installed on any device. Note that enrolling your device allows your IT administrator to manage some of its settings to keep corporate data secure." "If you've just enrolled this device, it might take a few minutes for it to show up in the Company Portal." At the bottom right of the dialog, there is a blue button labeled "ENROLL" which is circled in red. The footer of the page contains links for "Department of Education QLD Privacy Policy", "Feedback", and "© 2018 Microsoft. All rights reserved."

7. **Download** the Company Portal app to your macOS device to continue enrolling.

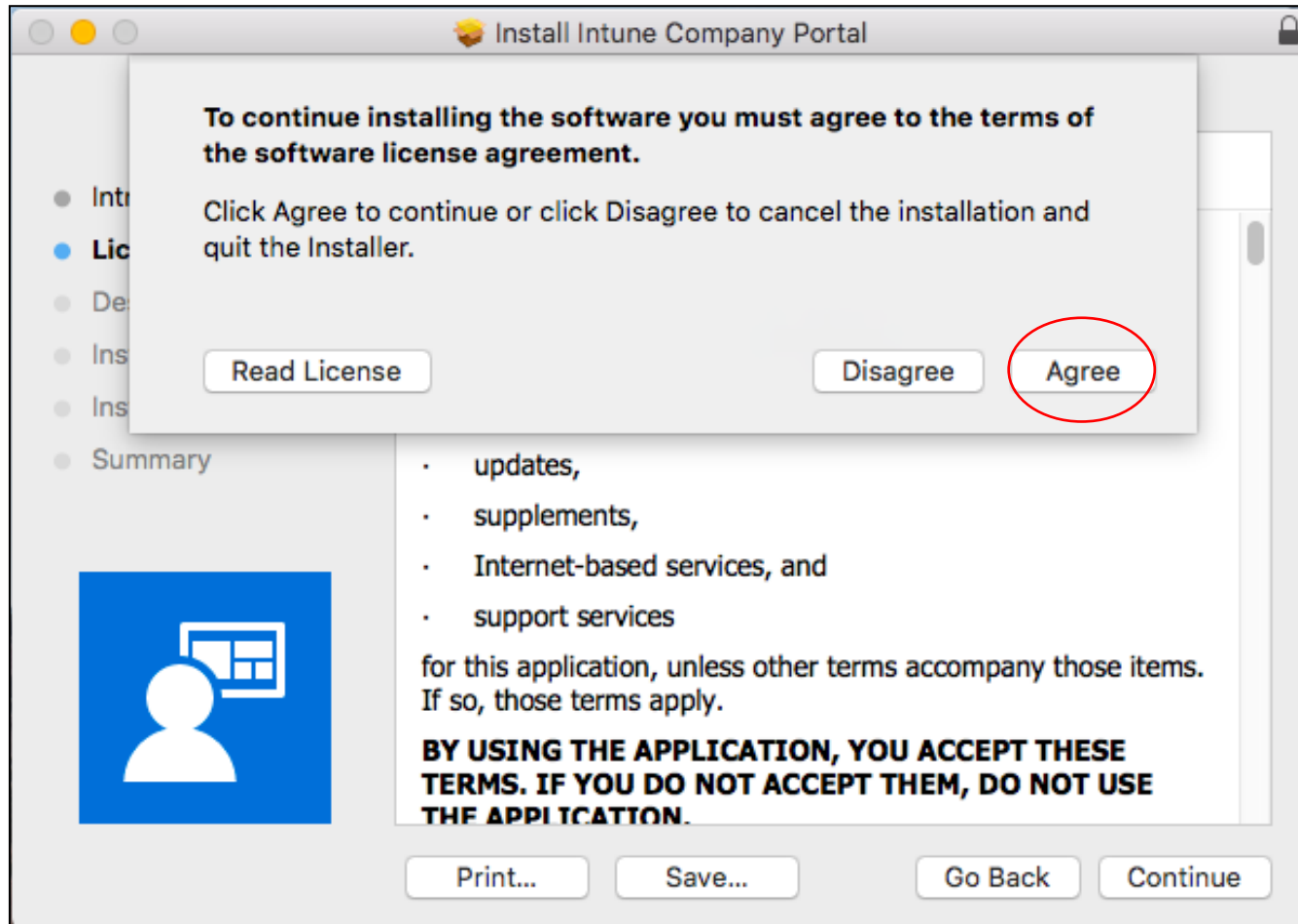


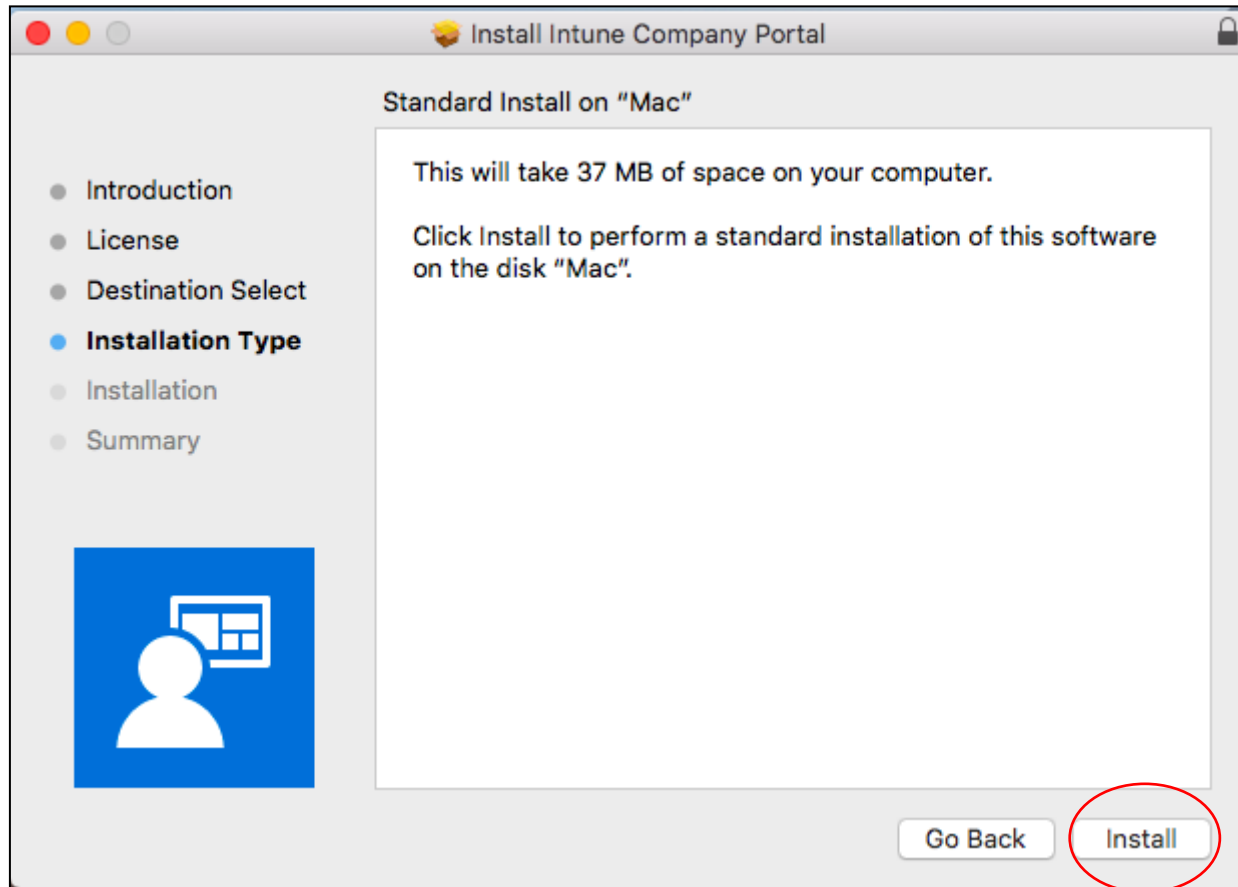
8. Select **Continue**.



9. Select **Continue**.

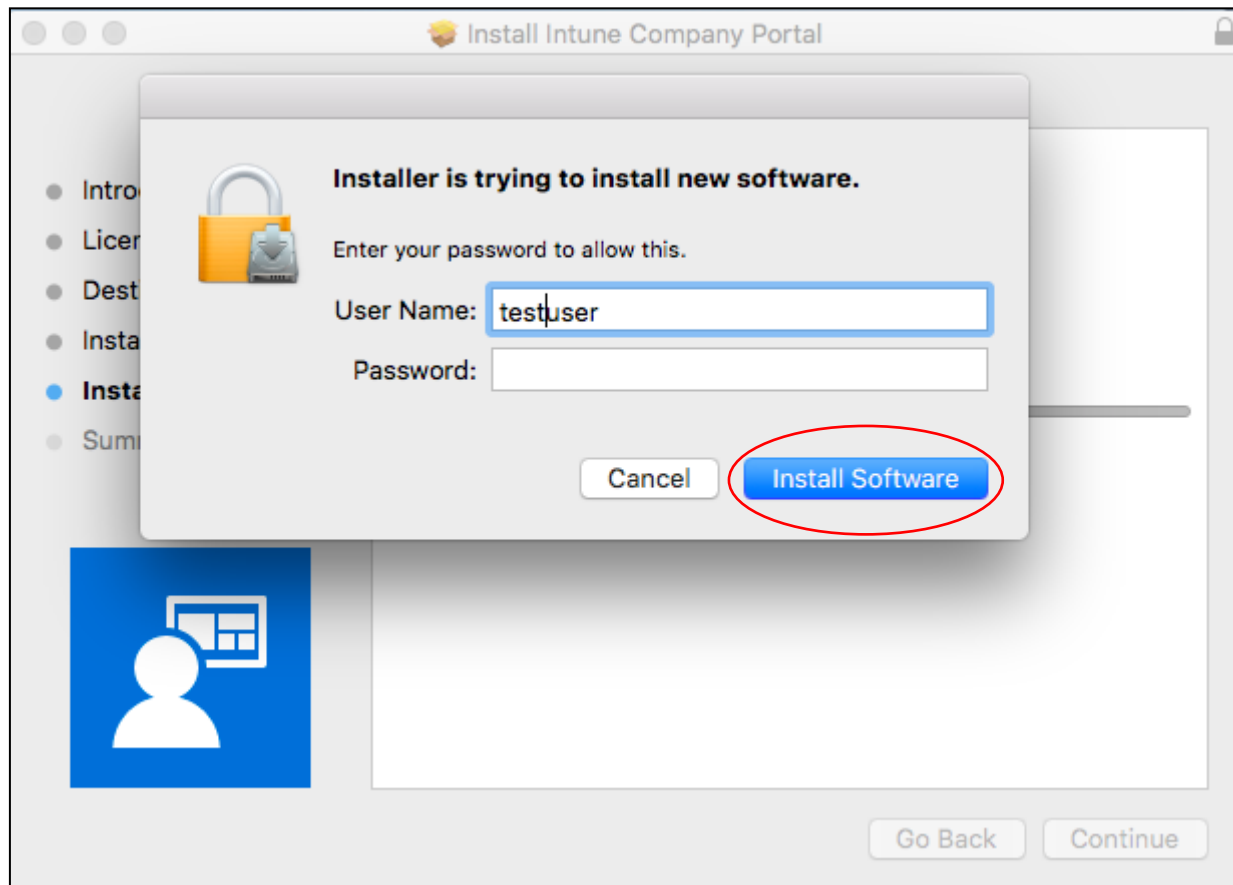
10. Select Agree.



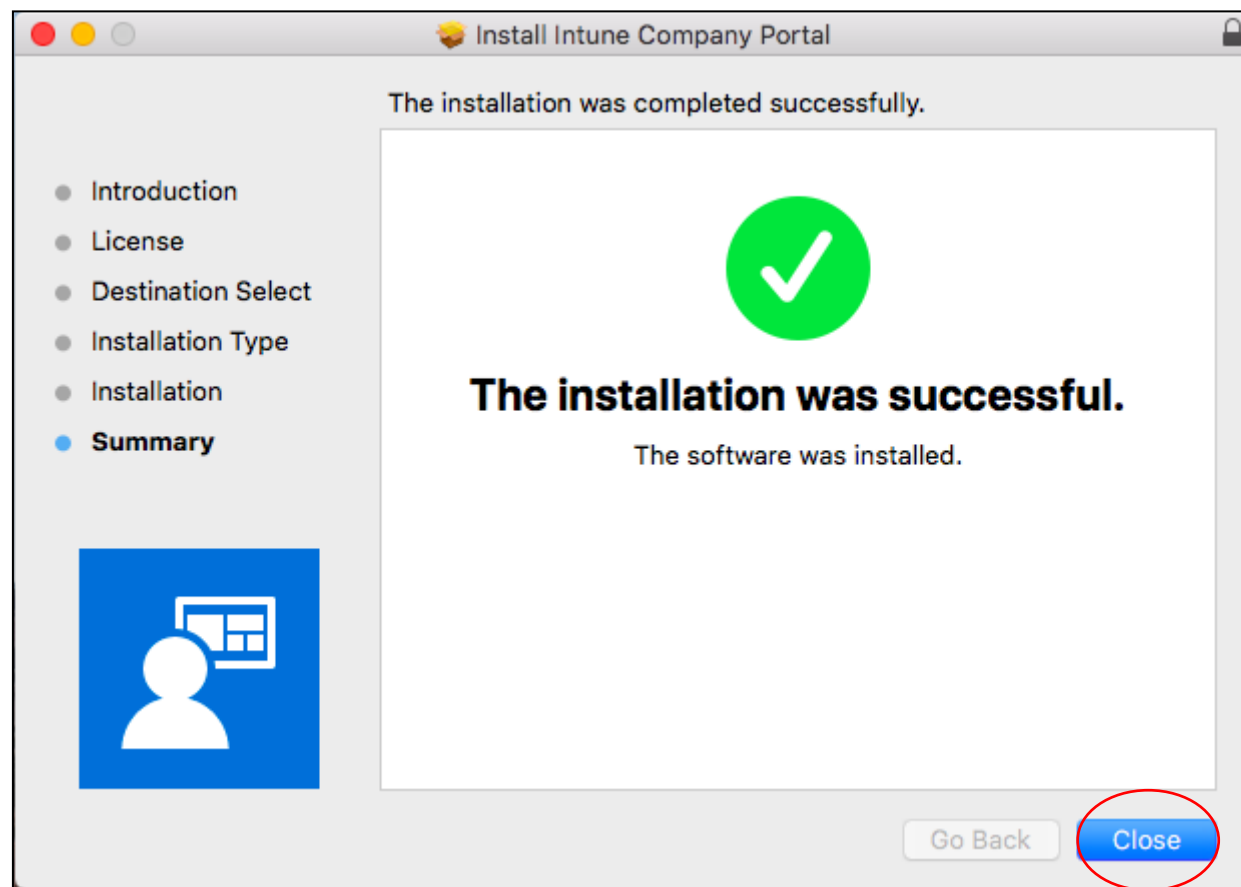
11. Select **Install**.

12. Enter your username and password for your device.

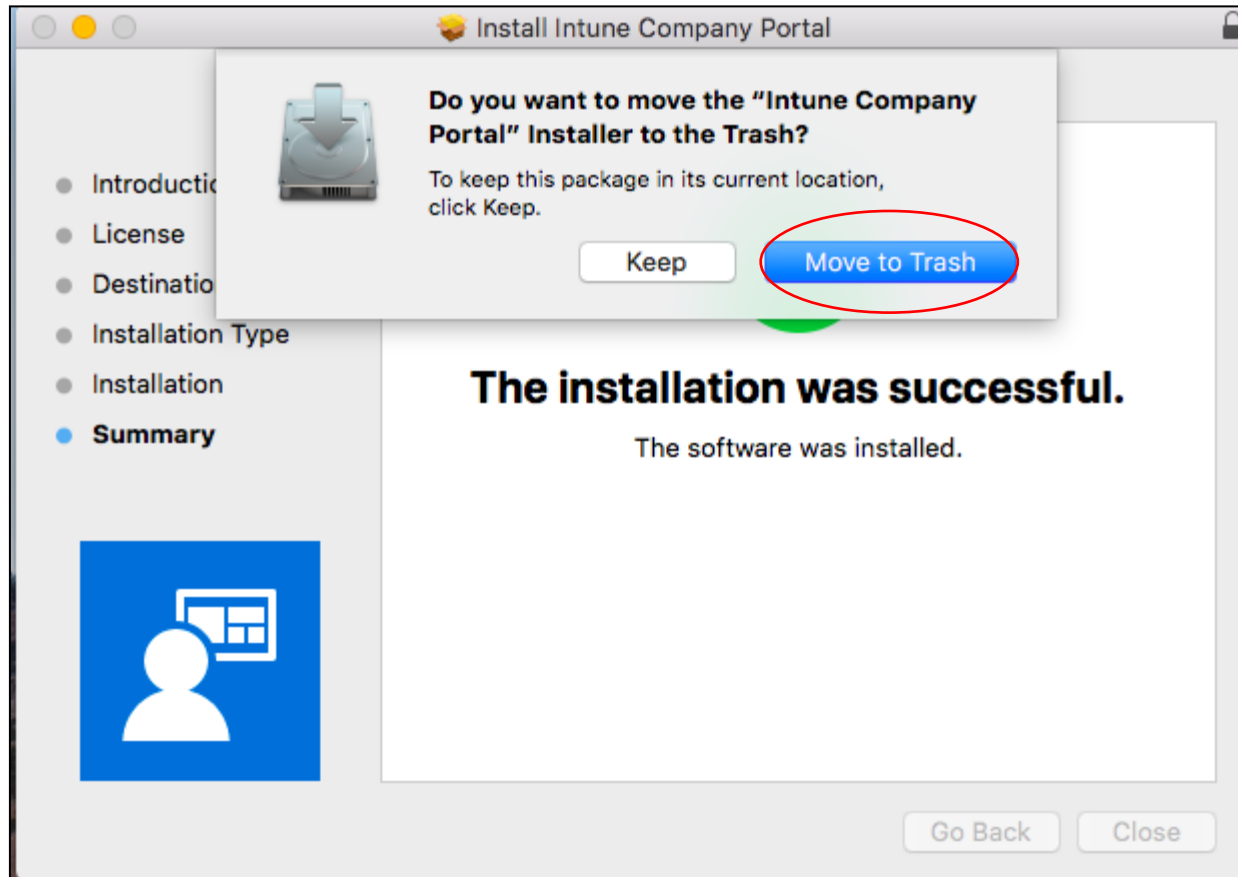
13. Select **Install Software**.



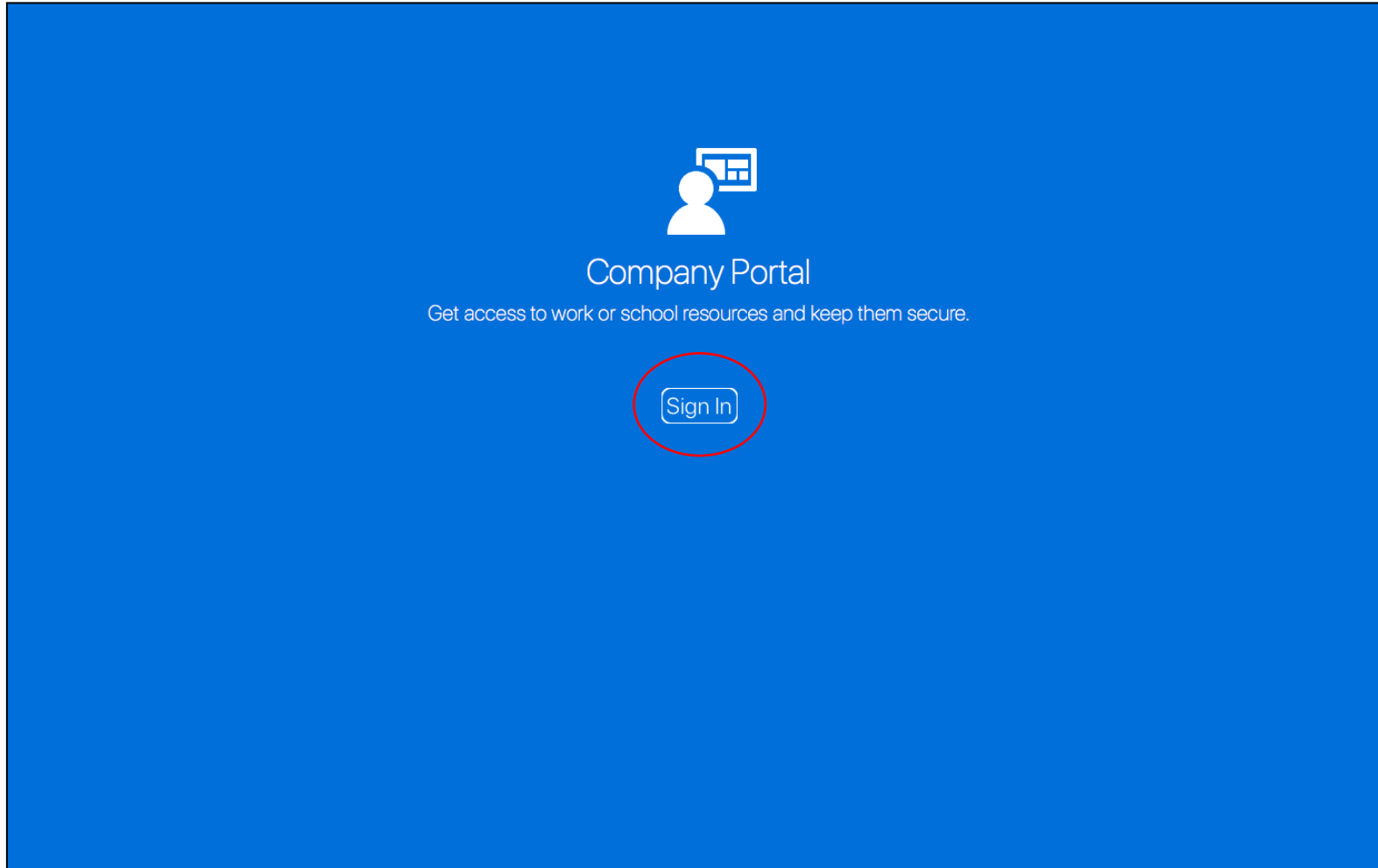
14. When installation is complete, select **Close**.



15. Move the installer to trash. Select **Move to Trash**.



16. Sign back in. Select **Sign In**.



17. Enter your username and password for the Managed Internet Service.
18. Accept the terms and conditions and select **Sign in**.

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Managed Internet Service

Sign in with your username and password

Username * testuser

Password *

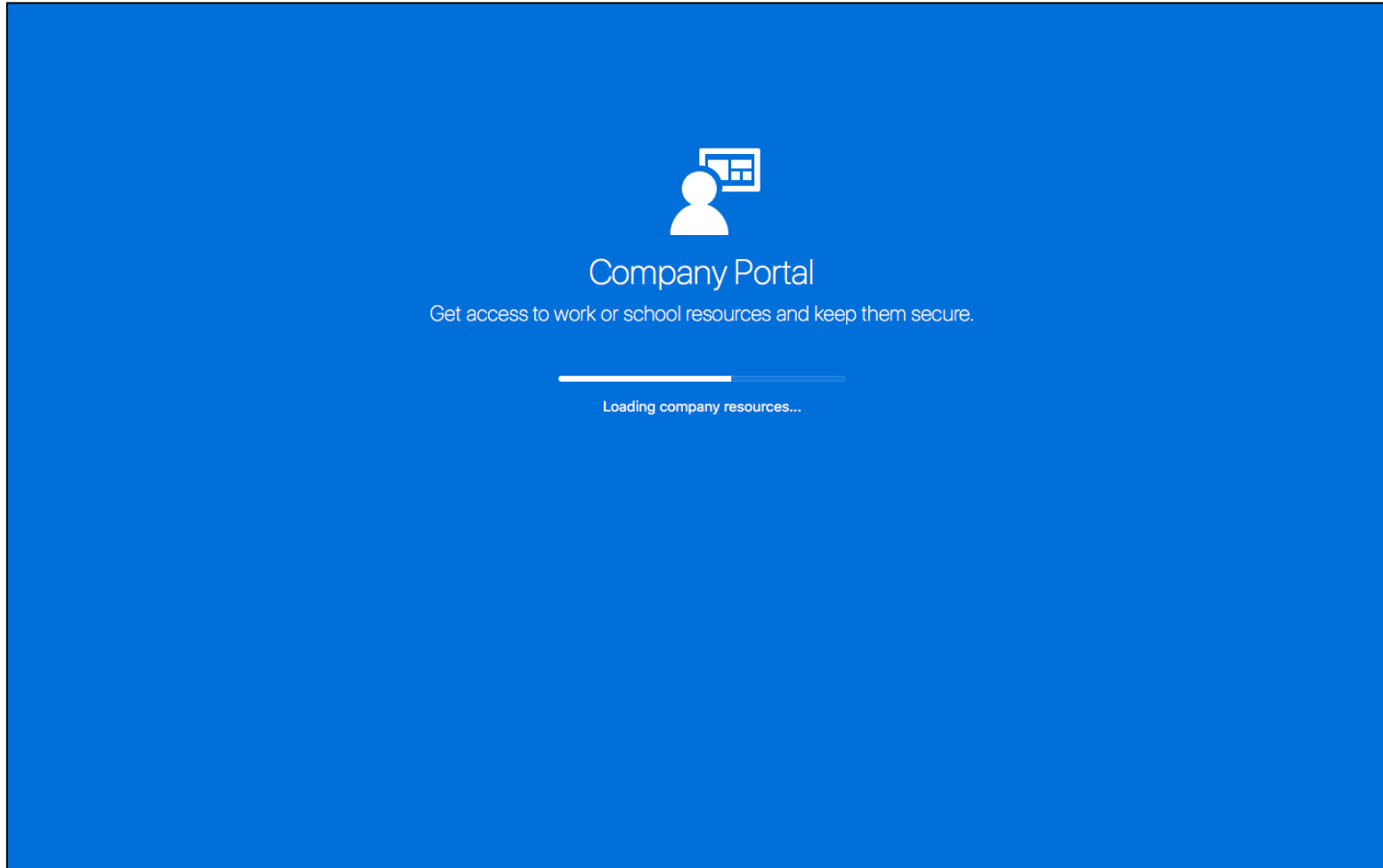
I agree to the [conditions of use and privacy statement](#)

[Sign in](#)

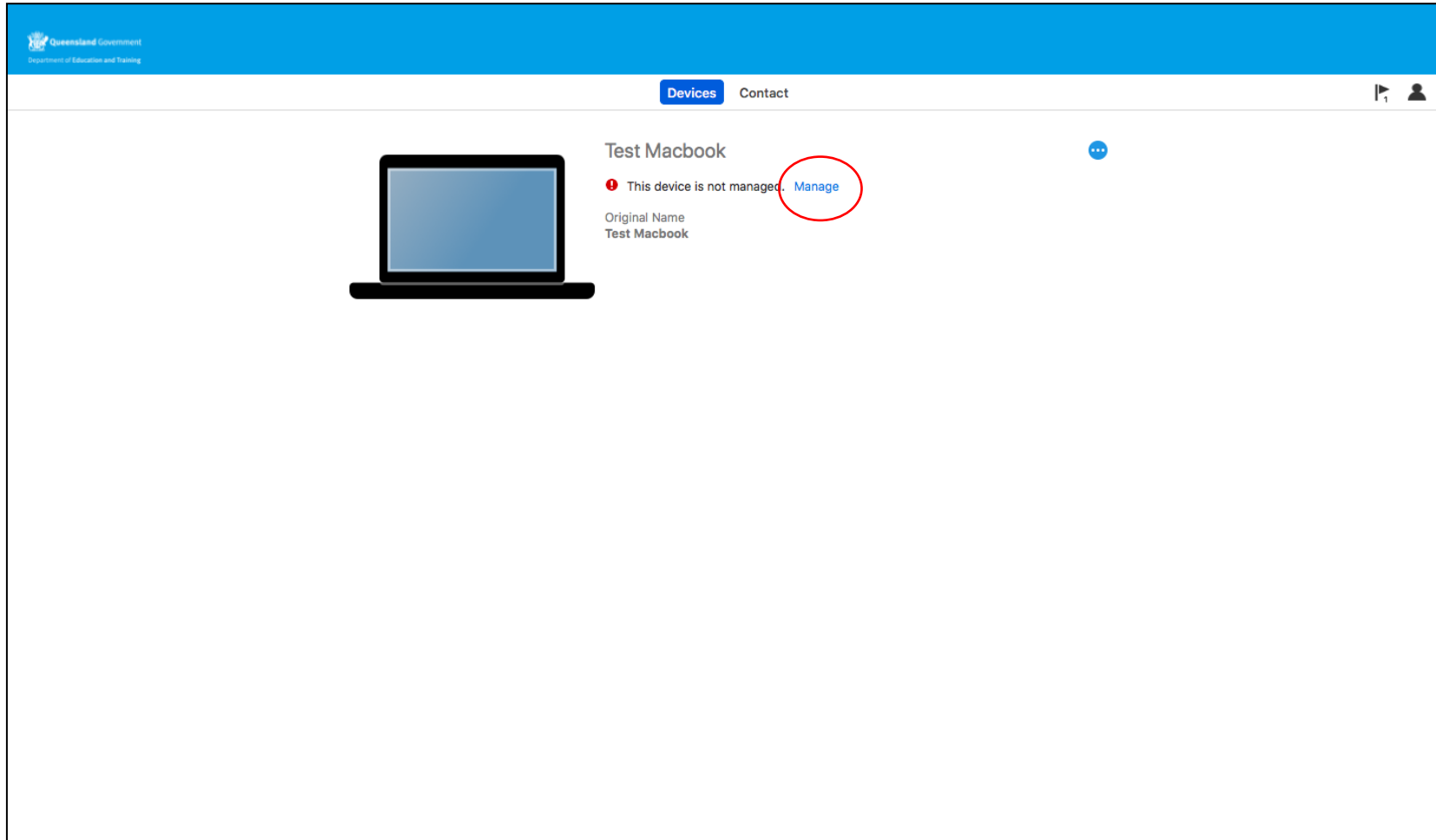
[Change my password](#)

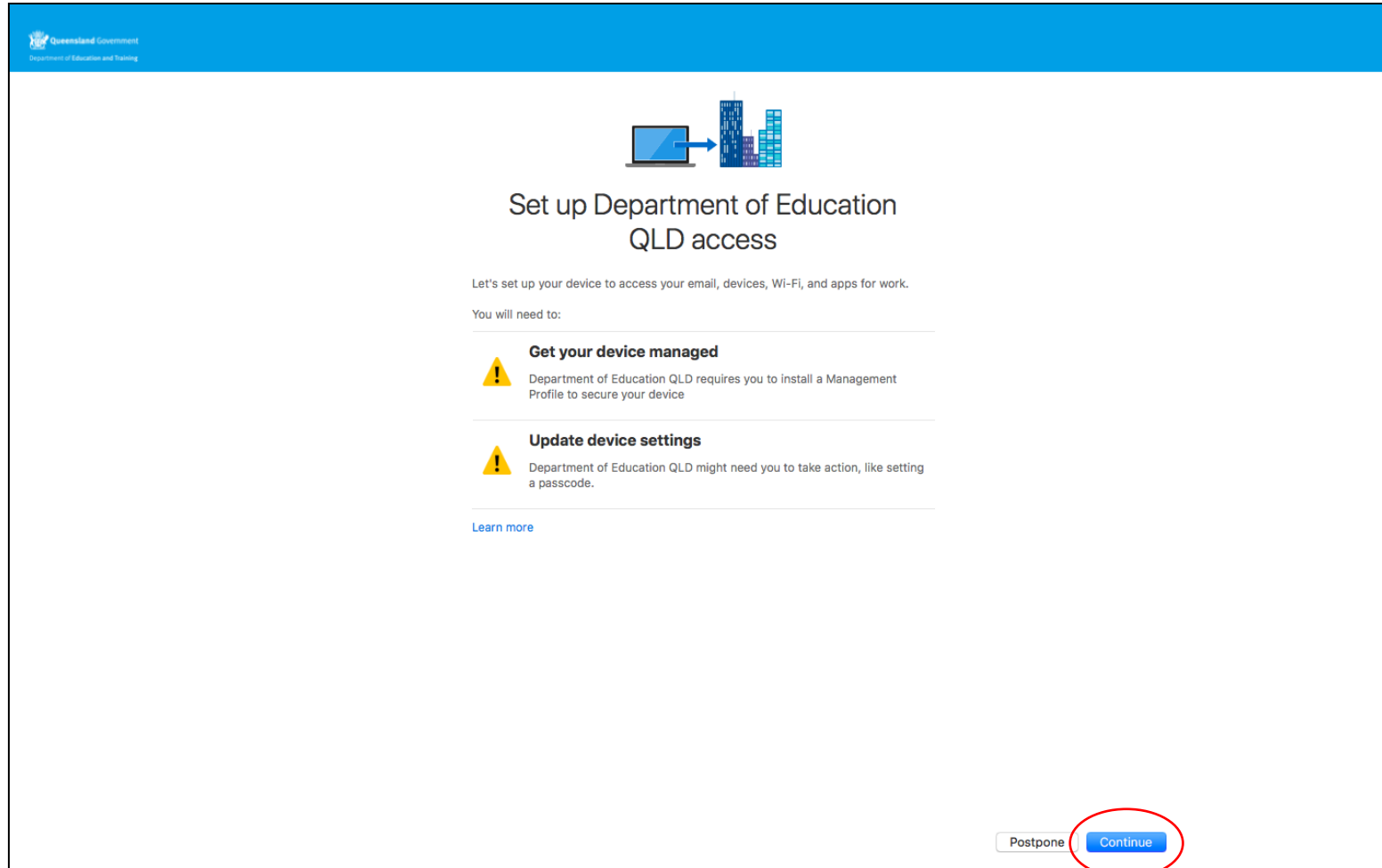
Cancel sign-in

19. Wait while company resources are loaded.

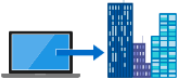


20. Select **Manage**.



21. Select **Continue**.

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Set up Department of Education QLD access

Let's set up your device to access your email, devices, Wi-Fi, and apps for work.

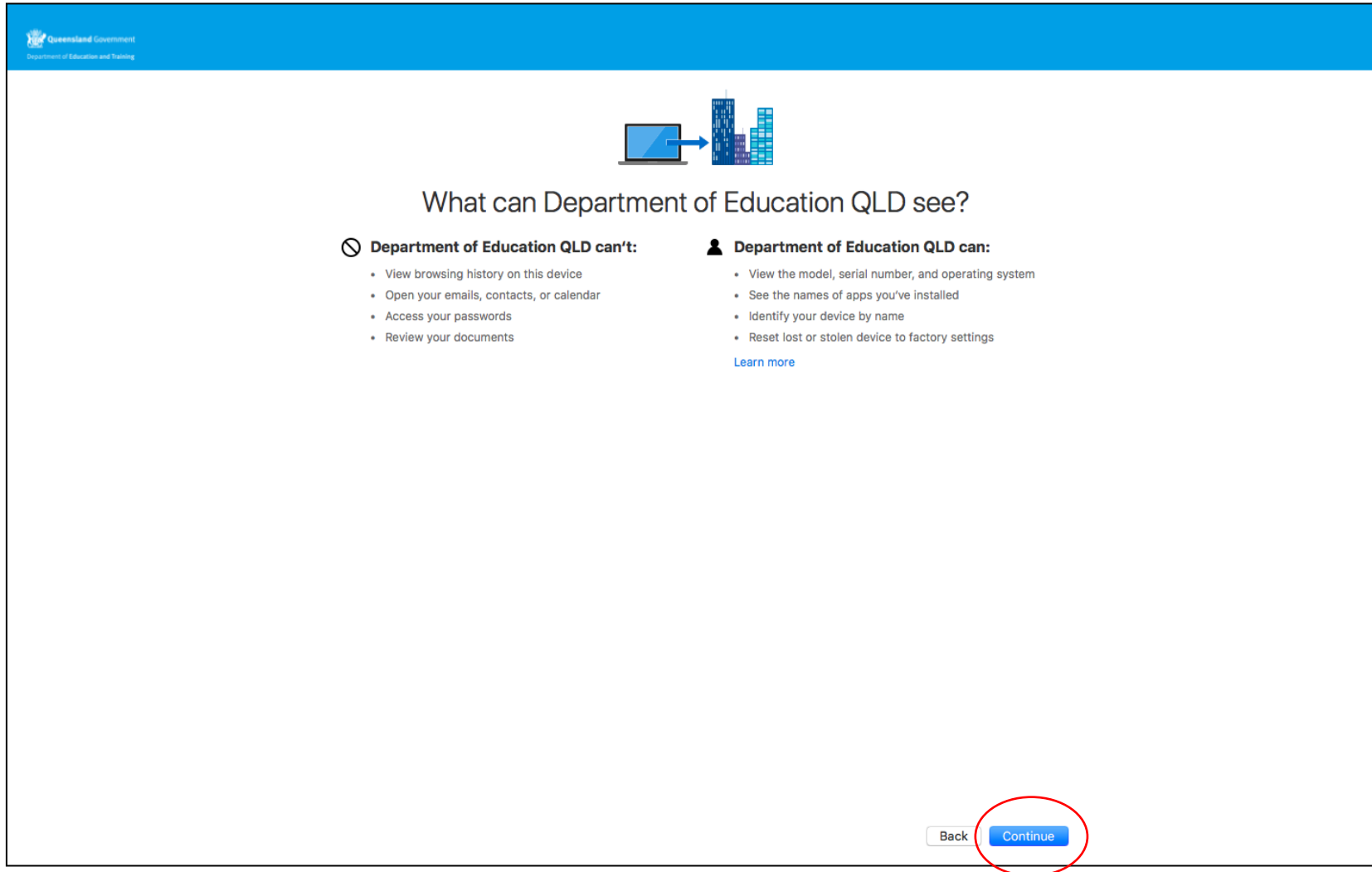
You will need to:

- Get your device managed**
Department of Education QLD requires you to install a Management Profile to secure your device
- Update device settings**
Department of Education QLD might need you to take action, like setting a passcode.


[Learn more](#)

Postpone **Continue**

22. Select **Continue**.



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What can Department of Education QLD see?

Department of Education QLD can't:

- View browsing history on this device
- Open your emails, contacts, or calendar
- Access your passwords
- Review your documents

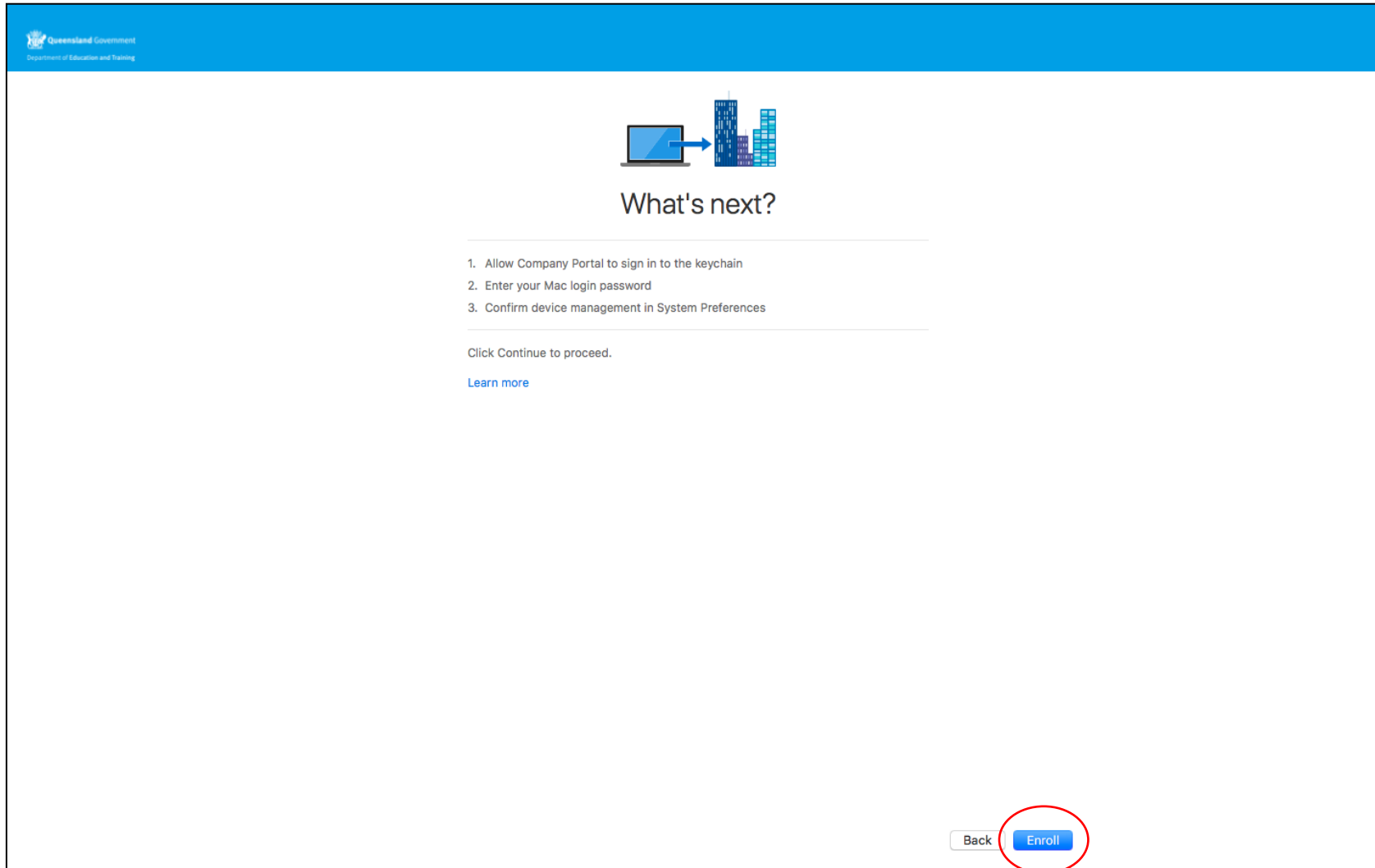
Department of Education QLD can:

- View the model, serial number, and operating system
- See the names of apps you've installed
- Identify your device by name
- Reset lost or stolen device to factory settings

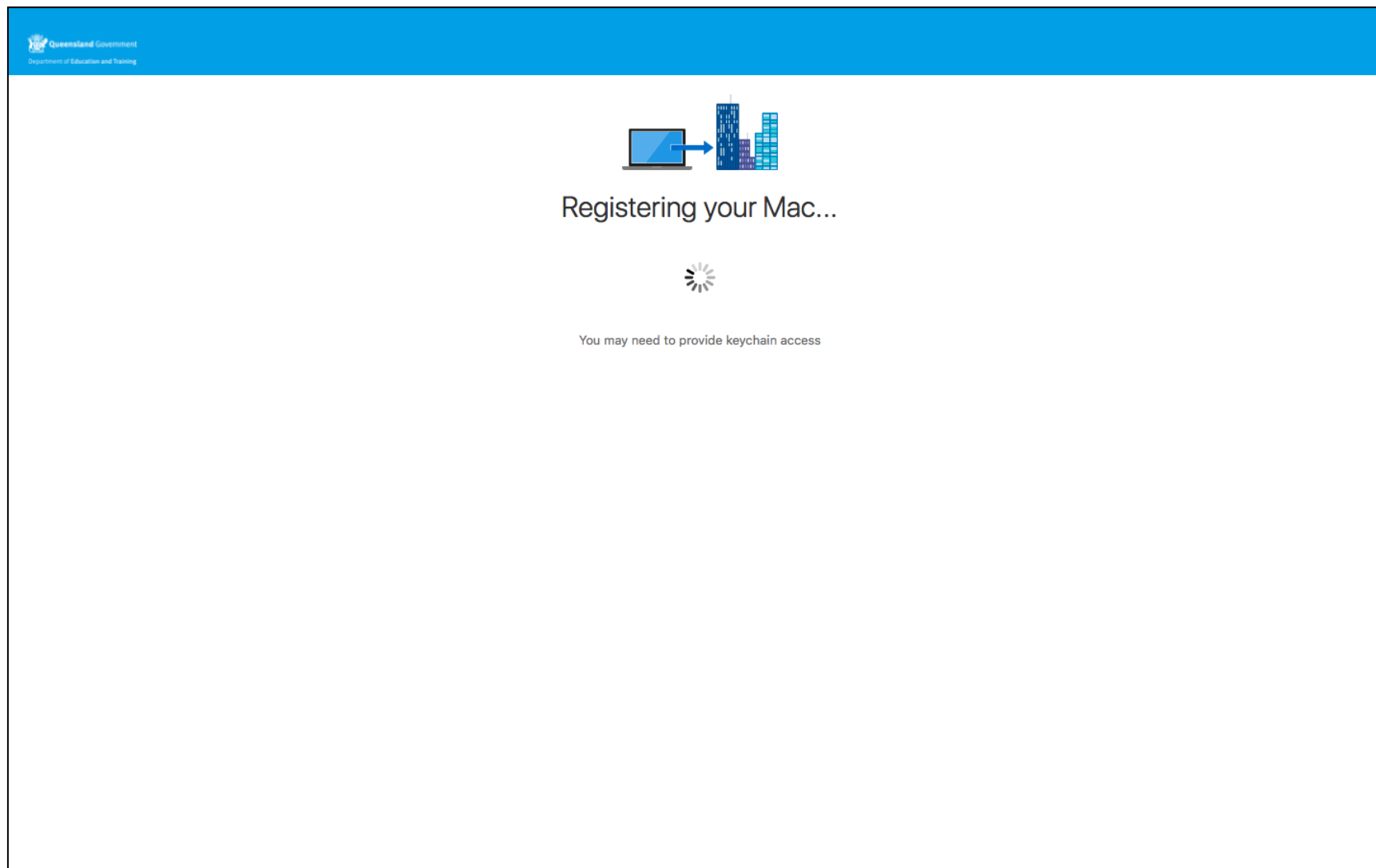
[Learn more](#)

Back Continue

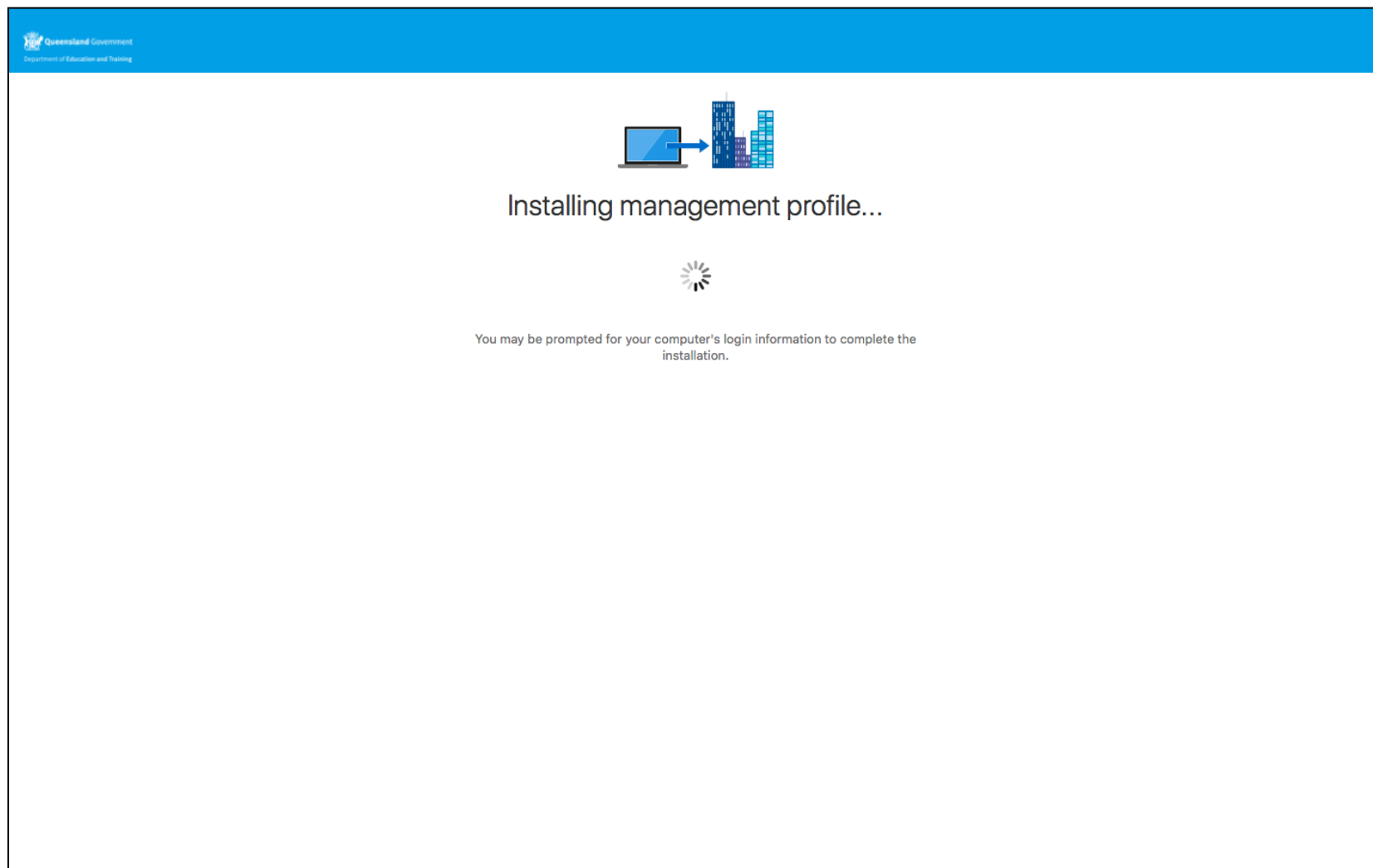
23. Select **Enroll**.



24. Screen displayed while registering your Mac....

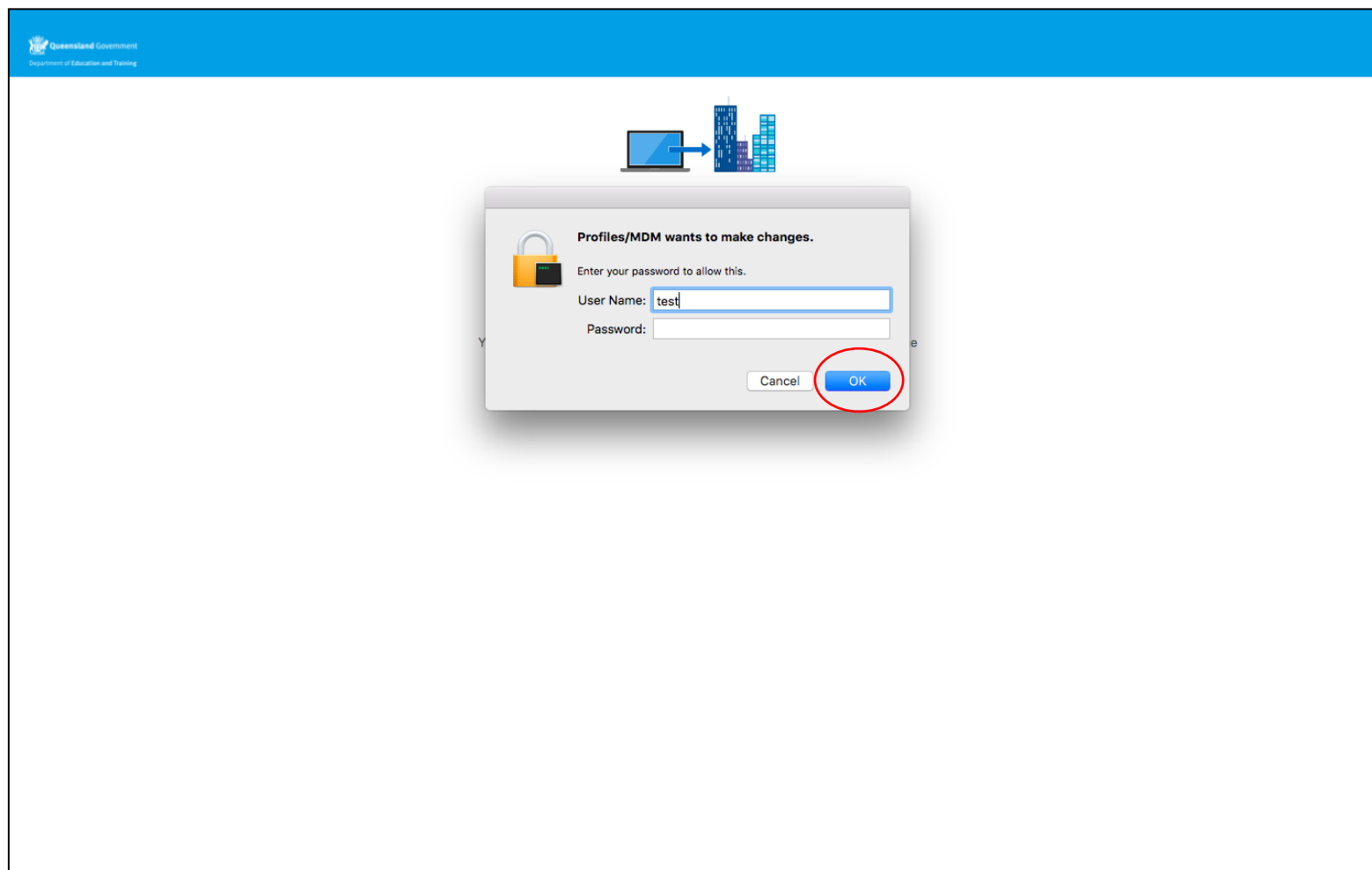


25. Screen displayed while installing management profile....

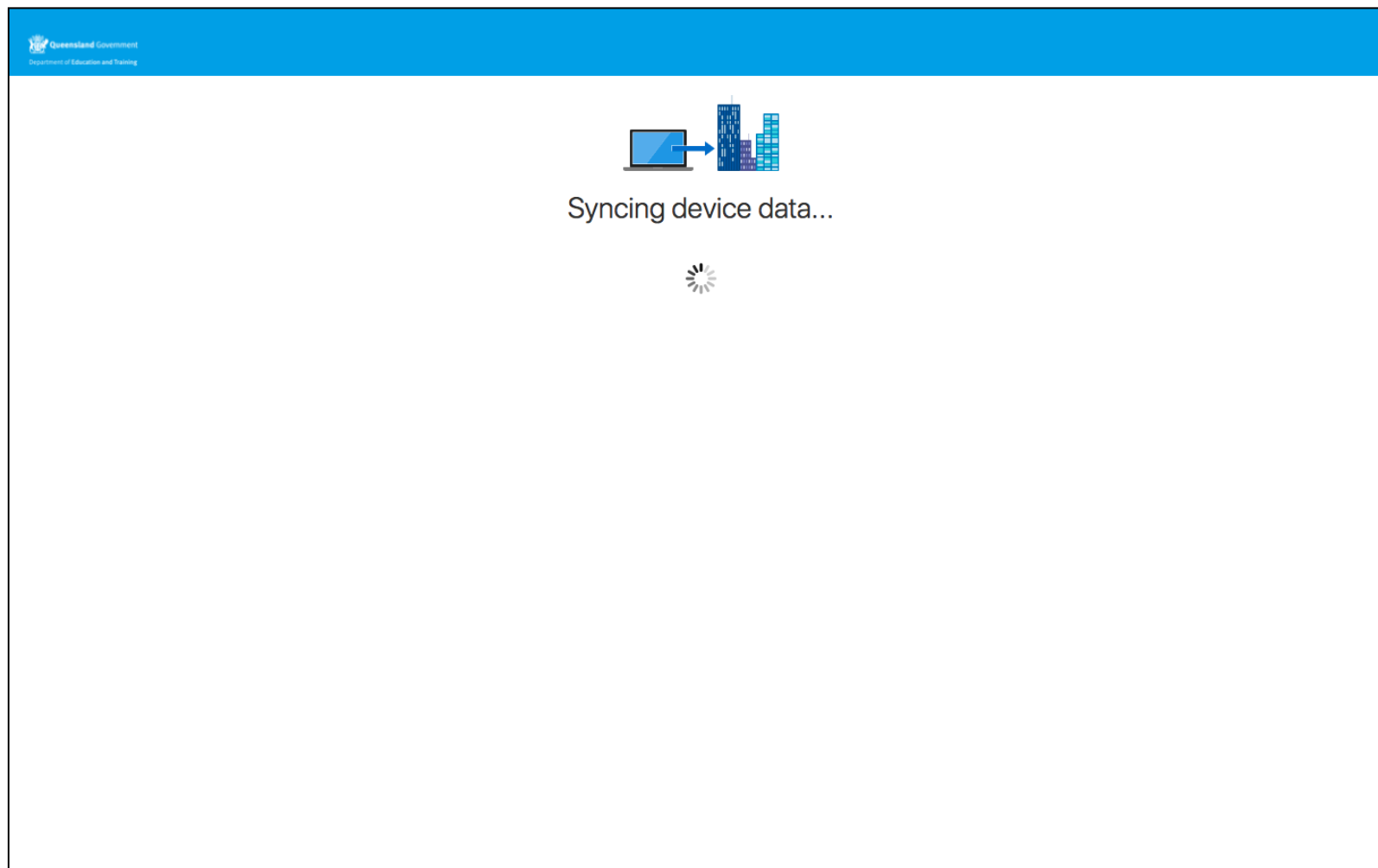


26. Enter your username and password for your device.

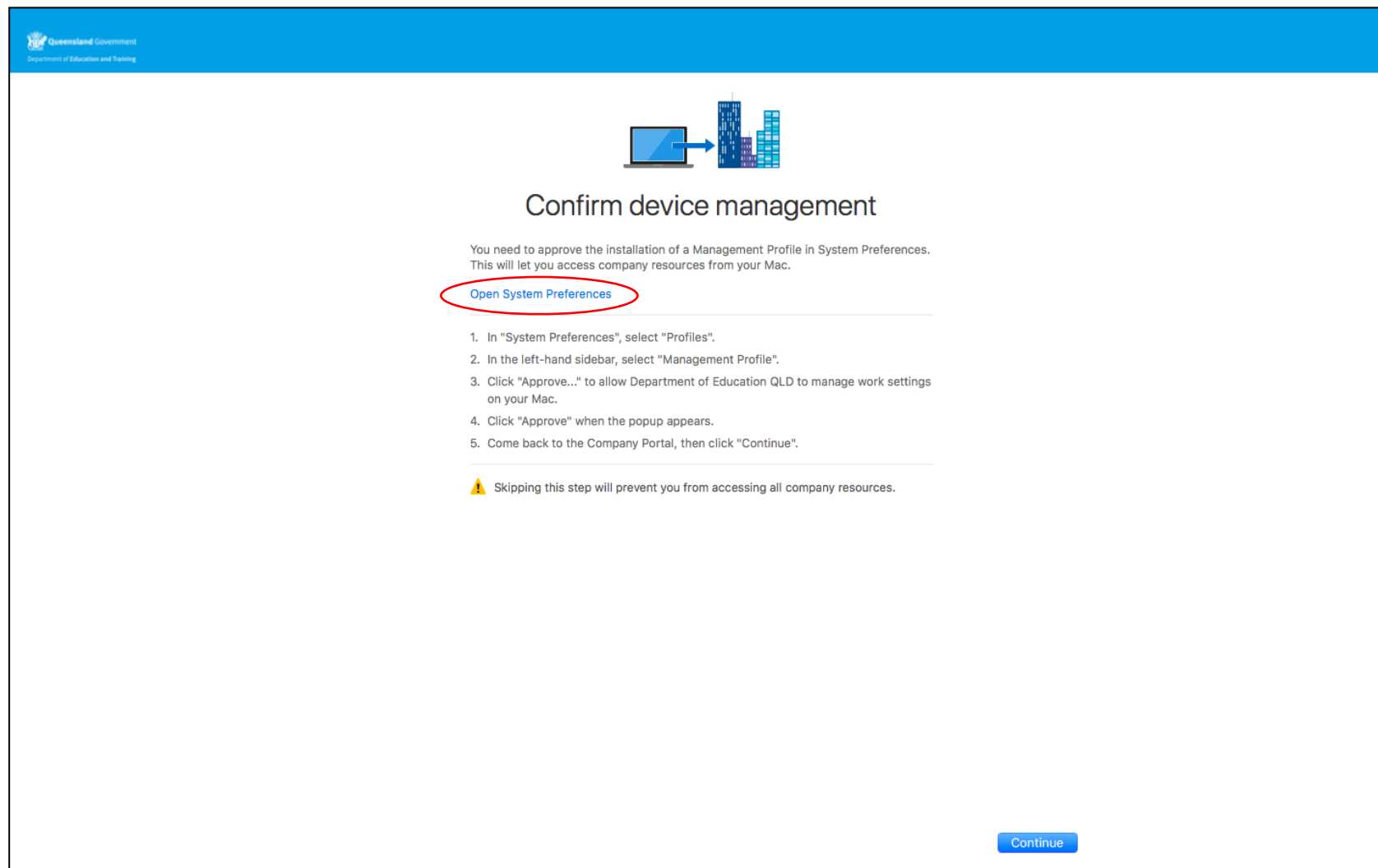
27. Select **OK**.




28. Screen displayed while syncing device data....



29. Select Open System Preferences



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Confirm device management

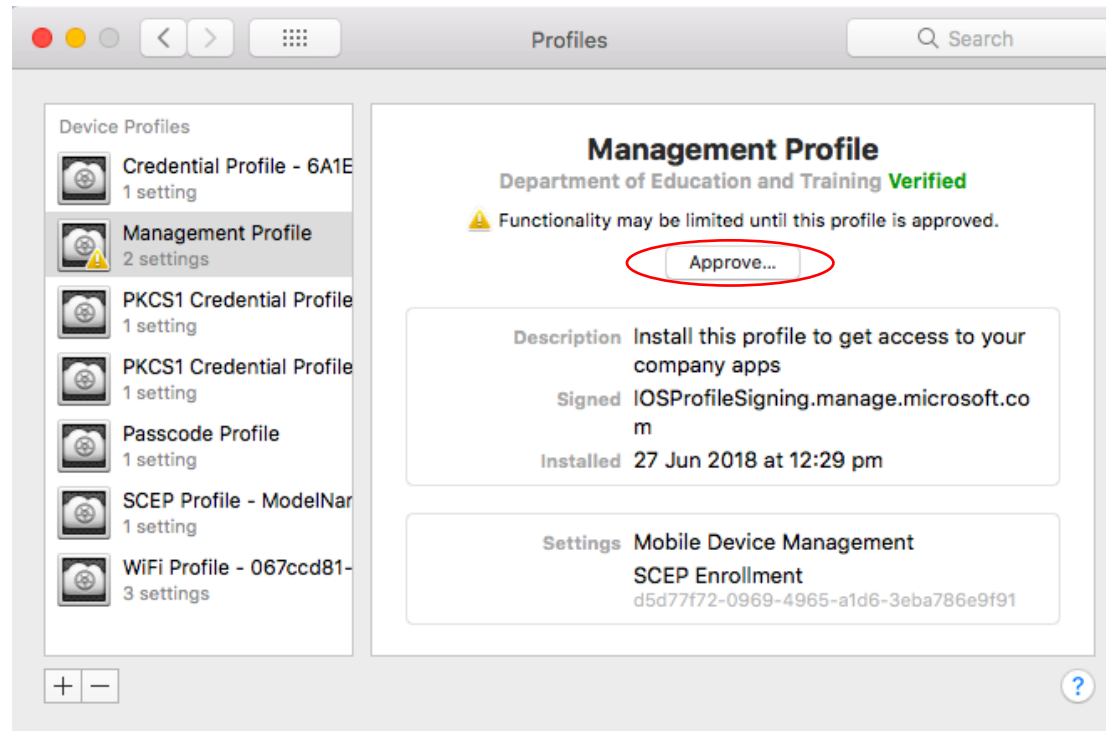
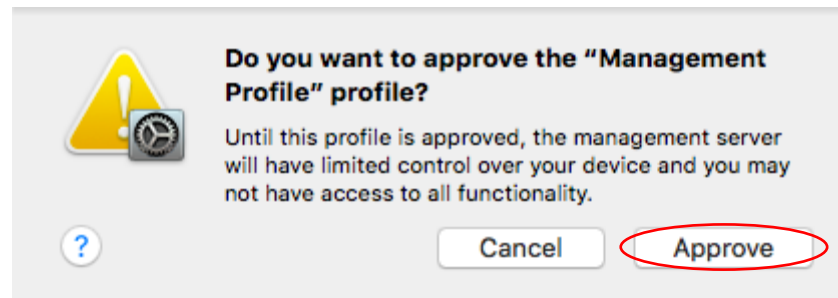
You need to approve the installation of a Management Profile in System Preferences. This will let you access company resources from your Mac.

[Open System Preferences](#)

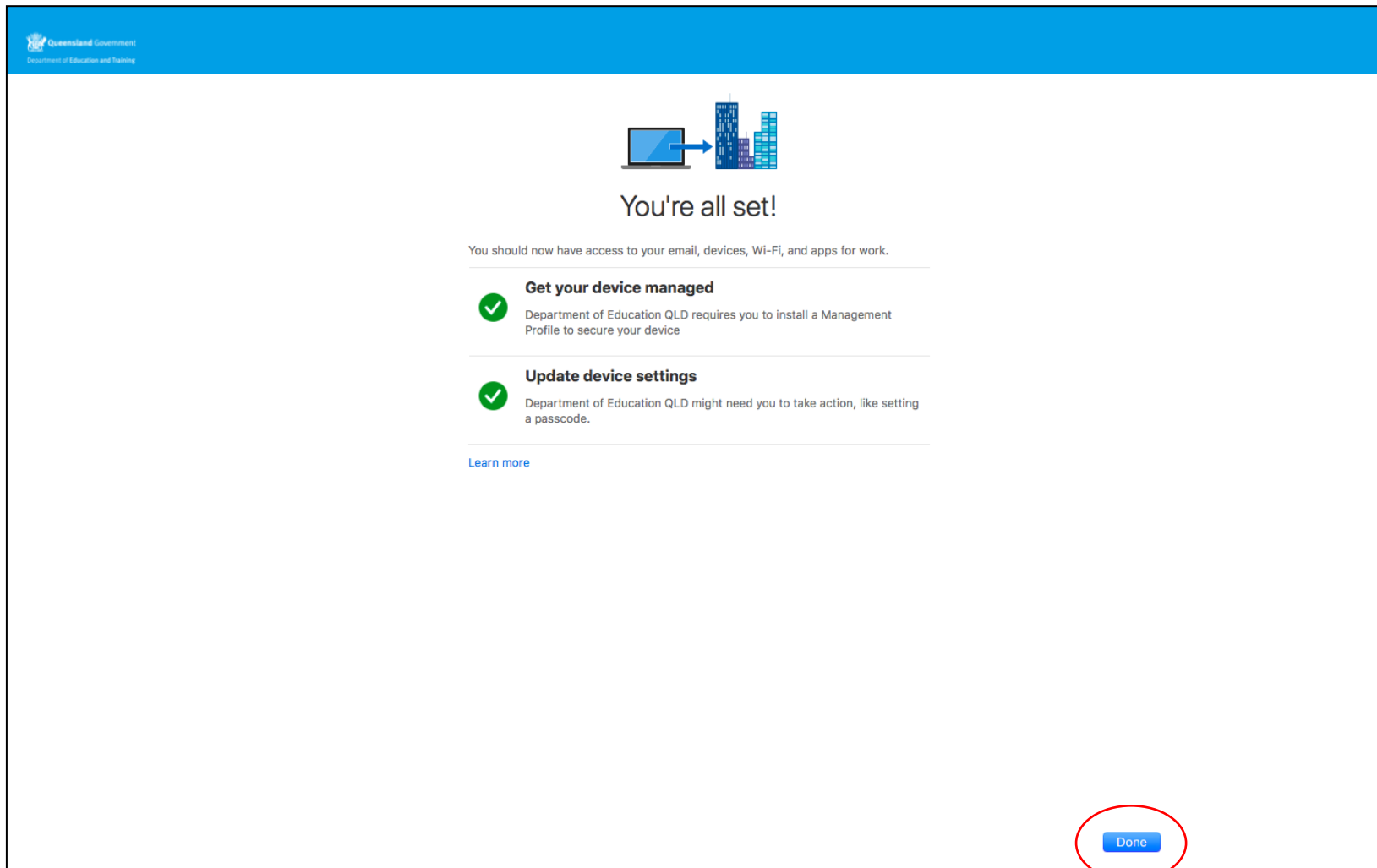
1. In "System Preferences", select "Profiles".
2. In the left-hand sidebar, select "Management Profile".
3. Click "Approve..." to allow Department of Education QLD to manage work settings on your Mac.
4. Click "Approve" when the popup appears.
5. Come back to the Company Portal, then click "Continue".

 Skipping this step will prevent you from accessing all company resources.


Continue

30. Select **Approve**31. Select **Approve**, then return to the Company Portal

32. Select **Done**





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You're all set!

You should now have access to your email, devices, Wi-Fi, and apps for work.

 **Get your device managed**
Department of Education QLD requires you to install a Management Profile to secure your device

 **Update device settings**
Department of Education QLD might need you to take action, like setting a passcode.

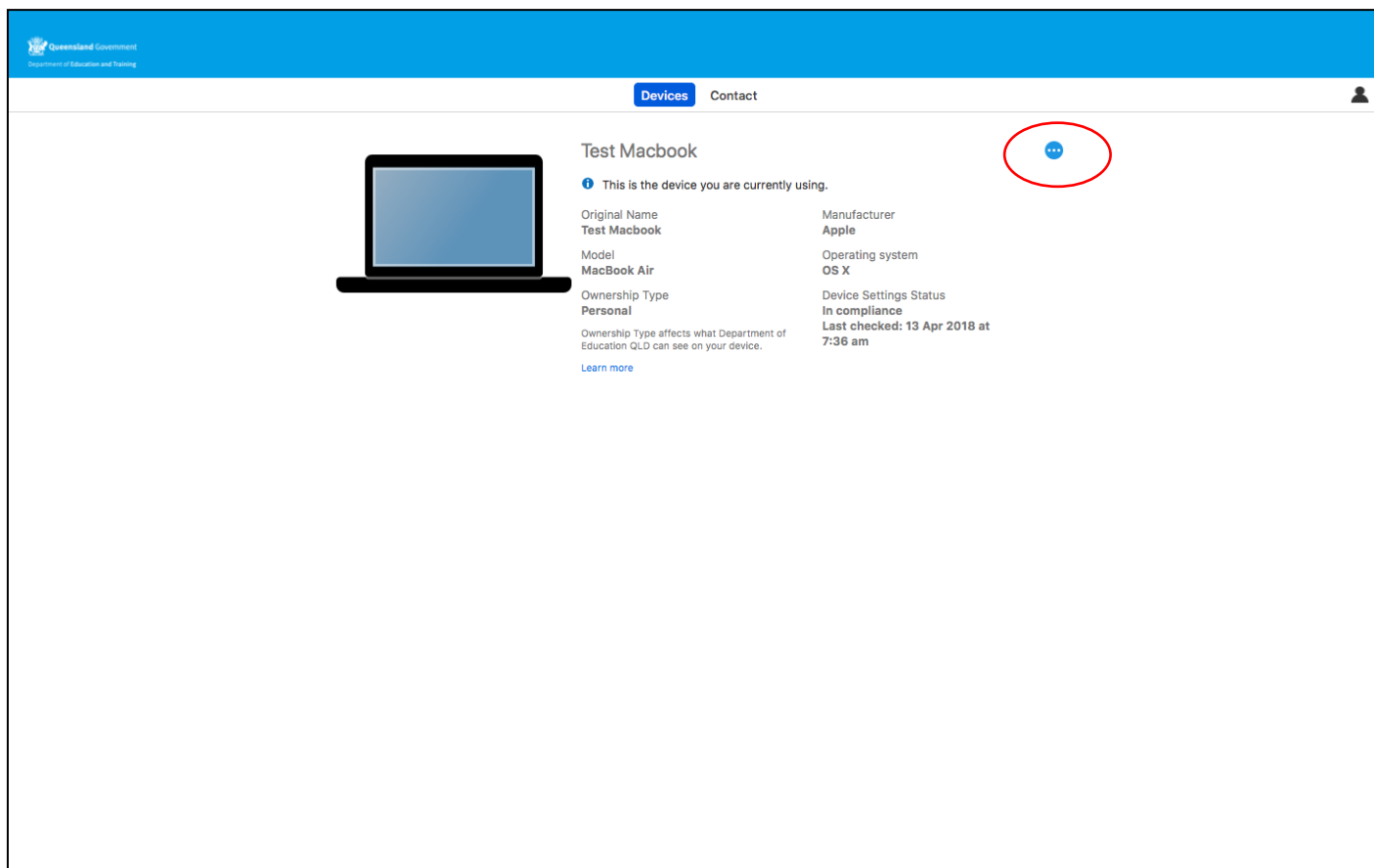
[Learn more](#)

Done

Un-enrolling a macOS (Apple Mac) device

****Only perform the following actions if you no longer want your device enrolled in Intune.**

1. Select the ellipsis (...) for more options.

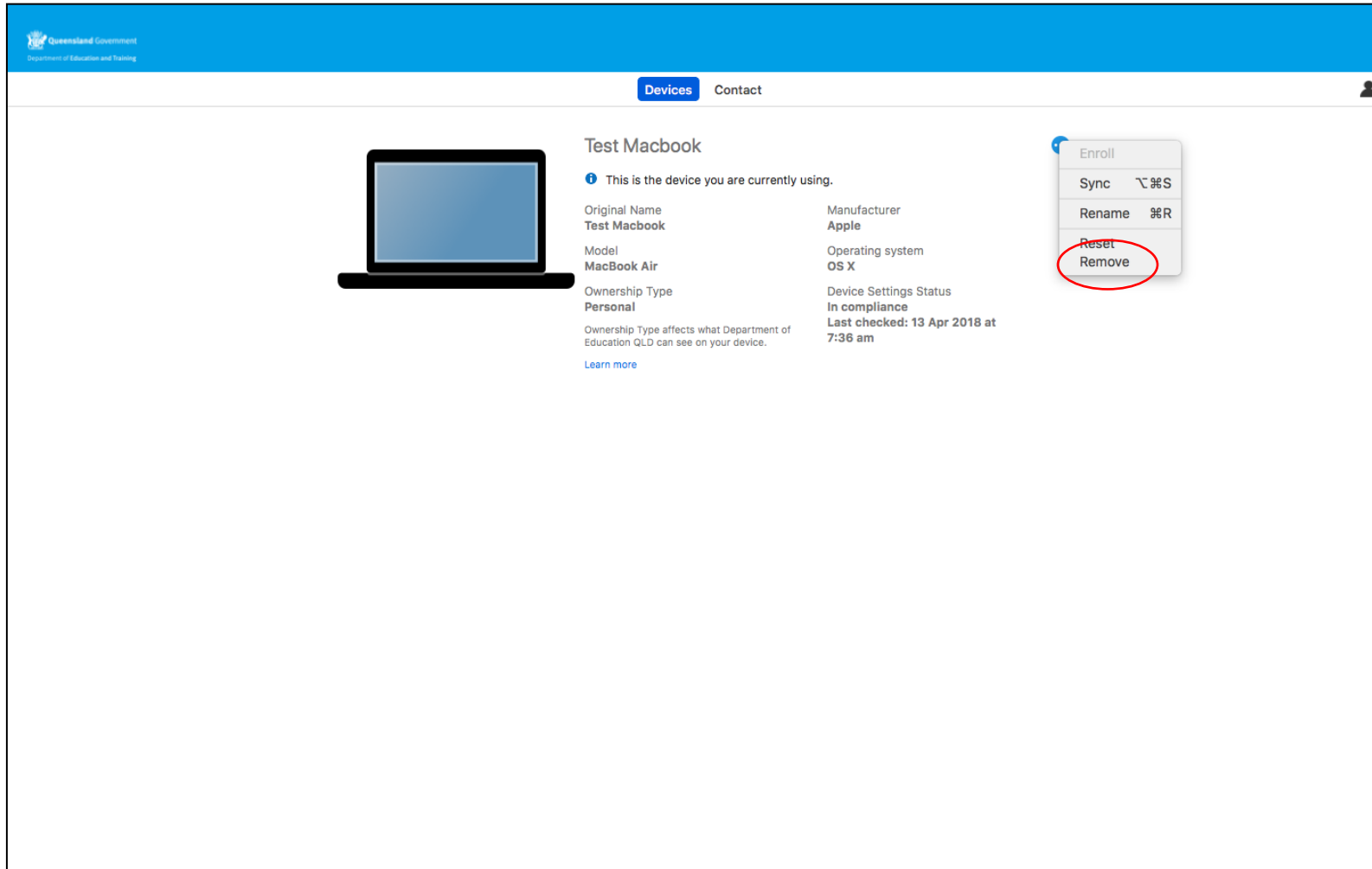


The screenshot shows the Intune console interface. At the top left, the Queensland Government logo and 'Department of Education and Training' are visible. The main header has 'Devices' and 'Contact' tabs. A user profile icon is in the top right. The main content area displays a device card for 'Test Macbook'. On the left is a laptop icon. To the right, there is a blue ellipsis menu icon circled in red. Below the title, a blue information icon is followed by the text 'This is the device you are currently using.' The card lists the following details:

Original Name	Test Macbook	Manufacturer	Apple
Model	MacBook Air	Operating system	OS X
Ownership Type	Personal	Device Settings Status	In compliance
Ownership Type affects what Department of Education QLD can see on your device.		Last checked:	13 Apr 2018 at 7:36 am

A 'Learn more' link is located at the bottom left of the card.

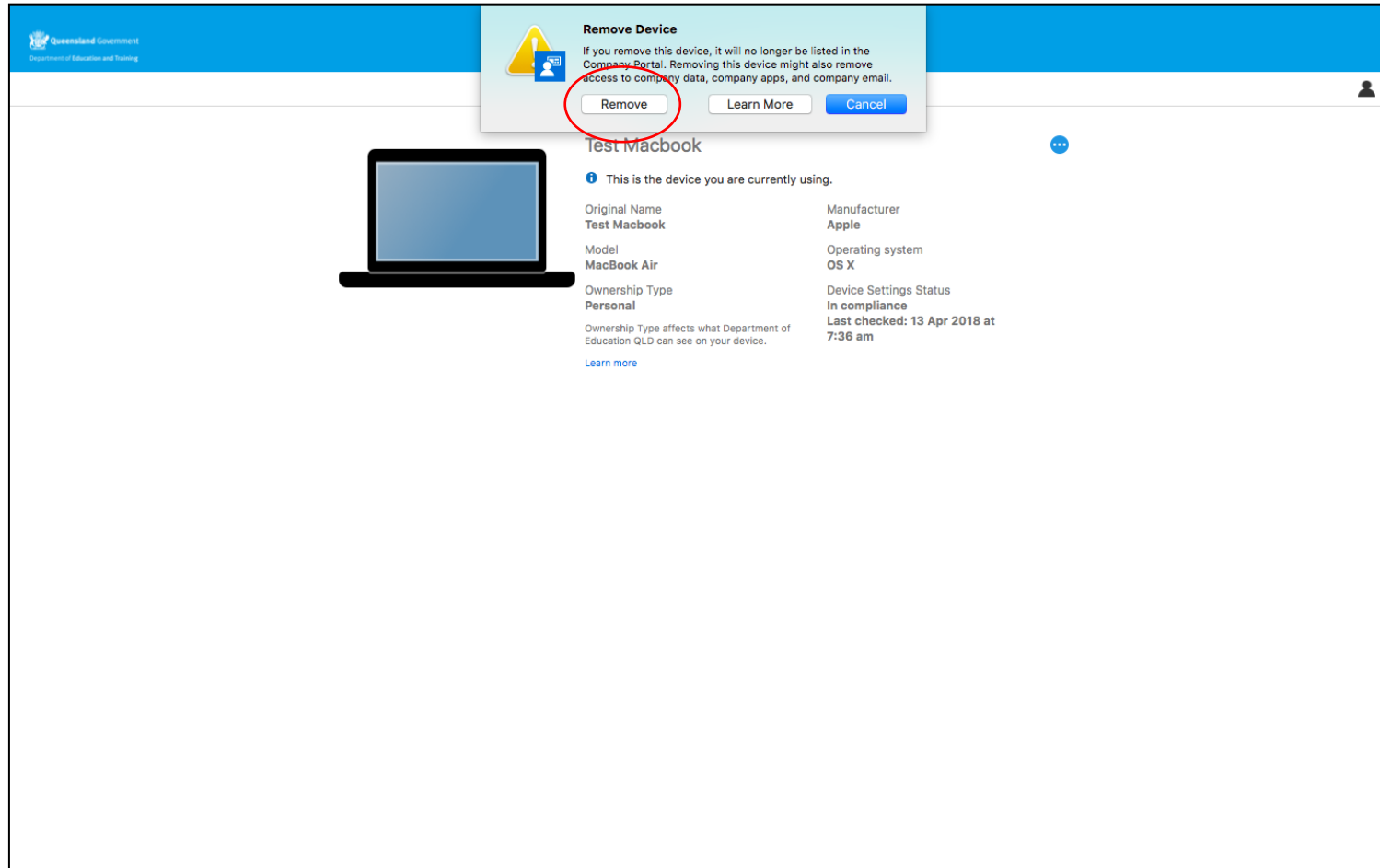
2. The options are displayed. Select **Remove**.



The screenshot shows the 'Devices' management interface for a 'Test Macbook'. The page header includes the Queensland Government logo and 'Department of Education and Training'. The main content area displays the device's name, a status message 'This is the device you are currently using.', and various attributes such as Original Name, Model, Manufacturer, Operating system, and Ownership Type. A context menu is open over the device, listing actions: Enroll, Sync, Rename, Reset, and Remove. The 'Remove' option is highlighted with a red circle.

Attribute	Value
Original Name	Test Macbook
Model	MacBook Air
Manufacturer	Apple
Operating system	OS X
Ownership Type	Personal
Device Settings Status	In compliance
Last checked	13 Apr 2018 at 7:36 am

3. A warning message is displayed. Select **Remove**.



The screenshot shows a web interface with a blue header bar containing the Queensland Government logo and the text 'Department of Education and Training'. A modal dialog box titled 'Remove Device' is overlaid on the page. The dialog contains a warning icon and the text: 'If you remove this device, it will no longer be listed in the Company Portal. Removing this device might also remove access to company data, company apps, and company email.' Below this text are three buttons: 'Remove' (circled in red), 'Learn More', and 'Cancel'. The background page shows a device profile for 'Test Macbook' with a laptop icon. The profile includes the following information:

- Original Name:** Test Macbook
- Manufacturer:** Apple
- Model:** MacBook Air
- Operating system:** OS X
- Ownership Type:** Personal
- Device Settings Status:** In compliance
- Last checked:** 13 Apr 2018 at 7:36 am

Additional text on the page includes: 'This is the device you are currently using.', 'Ownership Type affects what Department of Education QLD can see on your device.', and a 'Learn more' link.

4. Device is un-enrolled from Intune.

