



MANSFIELD STATE HIGH SCHOOL

YEAR 10

Application for Access Arrangements and Reasonable Adjustments (AARA)

Purpose: This application is for students who do not yet have confirmed adjustments for their exams and are seeking adjustments for the exam block. It must be completed and **emailed by parent/guardian**.

STEP 1:

Download a copy of this file and open it using Adobe Acrobat. **It must be edited in Adobe Acrobat.**

STEP 2:

Please complete the details below, attach any relevant documentation, and email them to:
Year10_DeputyPrincipal@mansfieldshs.eq.edu.au.

STUDENT DETAILS

Student name:

Roll class:

Subjects requiring adjustments:

AARA REQUEST

Exam Block:

Type of AARA:

Supporting documentation:
(as per Assessment Policy)

Type of adjustment requested *(scroll through the list and hold Ctrl to select multiple options):*

Your selected adjustments:

OFFICE USE ONLY

Date request received:

Response to request:

Completed by:

Year 10 Deputy Principal

Summary of approved adjustments:

Informed/Updated (If approved)

Emailed parent
and student

Emailed teacher and
Head of Department

Updated OneSchool Record
(Contact or Support Provision)

Entered in AARA table
/ Catch-up Exam Register