



MANSFIELD STATE HIGH SCHOOL

APPLICATION FOR CERTIFICATE COURSES (including TAFE at SCHOOL)

Please complete this form and return to Ms Hixon in the Senior Schooling Office, Lower Admin.

SECTION 1 (to be completed by student prior to Guidance Officer Interview)

STUDENT'S FULL NAME: _____

SDP CLASS: _____ Date of Birth: ___/___/___

TRANSPORT AVAILABLE: _____

YEAR 11 SUBJECTS SELECTED (if currently in Year 10):

COURSES WISHING TO APPLY FOR (These must be added to your SET Plan):

Course Name – eg Cert II and course code	Course Provider (RTO)	Campus Location	Length of Course	Day off campus	Cost	OFFICE USE: GO Signature
1 st Choice						
2 nd Choice (if desired)						

We wish to apply for a place in the courses described above.

STUDENT SIGNATURE: _____

DATE: ___/___/___

PARENT/ GUARDIAN SIGNATURE: _____

DATE: ___/___/___

LUI Number: _____

USI Number: _____

SECTION 2 (to be completed by Guidance Officer) Why does the student wish to do this Certificate course?

What experiences has the student had which are related to the type of Certificate course/s they wish to do?

Does this student have the maturity, independence and responsibility to both regularly attend and successfully achieve in both his/her senior studies and the Certificate course?

Do you recommend that this student applies for any or all of the courses listed above? (Sign beside each approved course) If not, why not?

Subject to drop? _____

Will there be any duplication of learning with school subject/s? _____

The approved course has been added to this student's SET Plan.

G.O. SIGNATURE: _____ INTERVIEW DATE: ___/___/___

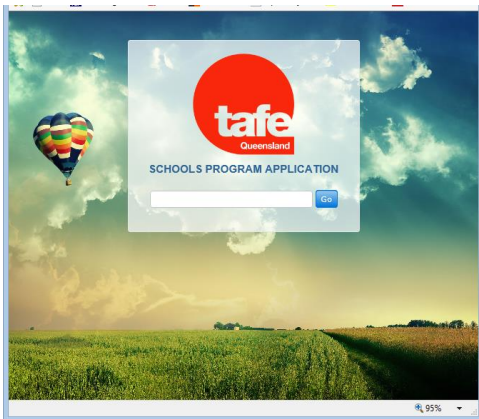


TAFE Queensland Brisbane and Skills Tech Online Application Procedure

Now that you have received school approval to apply for TAFE, you need to apply online. Follow the steps below to initiate your application.

Step 1

The TAFE Schools Program Application can be accessed via: <https://tafeapply.com/>



Step 2

Enter the application code for the TAFE that you wish to attend.

TAFE Brisbane Application Code: TQB2001

TAFE SkillsTech Application Code: TQST2001

Step 3

Make sure you have your USI and LUI number handy.

Complete personal details (see picture on right), and select the course details.

Click on the **AGREE TO SUBMIT** button.

Step 5

Your application will be emailed to the school for approval.

Step 6

Once your application is approved by the school, you and your parents will receive an email confirming your application with more information from the TAFE on the enrolment procedure.



Thank-you for your interest in a 2017 TAFE at School Program. Please ensure you check the course commencement in the list below to make sure you apply for the right course. For all enquiries please contact the TAFE Queensland Brisbane Schools Liaison team via email schools.brisbane@tafe.qld.edu.au.

School Name:

Year Level in 2017: Year 10 Year 11 Year 12

Student First Name:

Student Last Name:

Date of Birth:

Student Gender: Male Female Unspecified

Do you identify with any of the following groups?
 Aboriginal Torres Strait Islander Both Aboriginal and Torres Strait Islander None of These

Are you an Australian citizen, New Zealand citizen or Australian permanent resident?
 Australian citizen New Zealand citizen Australian permanent resident Other

Student Identification Numbers

Unique Student Identifier (USI) - **Mandatory**

To create your USI go to: www.usi.gov.au. Ask your School/VET Coordinator about this number if you are unsure.

Learner Unique Identifier (LUI) - Optional

TAFE School Program Selection

What is the name of the school program for which you are applying?

Student Phone & Email Details

Home Phone:

Your Mobile:

Email Address:

Confirm Address:

Parent or Guardian Contact Details

Given Name:

Surname:

Guardian Phone:

Guardian Mobile:

Alt. Guardian Mobile:

Relationship To You:

Guardian Email:

Guardian Email Confirm:

Medical/Health Details

Do you consider yourself to have a disability, impairment or long term condition?
 Yes No

Student Declaration

- I understand that TAFE Queensland will require an approval from my school to ensure I am eligible to enrol in a TAFE at School program. - I understand that my next communication from TAFE Queensland will be via email with further instructions regarding program enrolment. - I understand that my enrolment will not be secured until I contact TAFE Queensland directly to enrol into my chosen program by the deadline provided in the email.